

**WHITE CITY WATER IMPROVEMENT DISTRICT
PLANNING COMMITTEE MEETING**

**District Office
999 Galena Drive
Sandy, Utah
Wednesday, April 16, 2025**

Members

Present: Paulina Flint, Chair; Bob Johansen, Vice Chair; Garry True, Treasurer; Christy Seiger-Webster, Clerk; Cody Cutler

Others

Present: Paul Ashton, Sue Dean, Ryan Johnson, James Lucas

5:00 PLANNING COMMITTEE MEETING

1. Call to Order and Determination of Quorum - The meeting of the Planning Committee of the White City Water Improvement District Board of Trustees was called to order at 5:00 p.m. on Wednesday, April 16, 2025 at the District Office. It was determined a quorum was present with all members in attendance.

It was moved by Mr. True, seconded by Mr. Johansen the Sunrise Engineering Report be moved to a later point on the agenda. The motion was approved with the following vote: Messrs. True, Johansen, and Cutler aye; Ms. Seiger-Webster and Flint, aye.

2. Sunrise Engineering Report - Cliff Linford

- Work Release 2025-91 Poppy Lane - Galena to 9400 South - Ryan reported for Cliff Linford who was unable to attend the meeting. Ryan reported Sunrise Engineering Work Release 2025-01 is in the meeting packet which covers design work for Poppy Lane to 9400 South. Galena to Onyx has already been done. Cost of design will be \$36,200 and will cover 2800 linear ft.
- General Engineering - There were no General Engineering items for discussion.
It was moved by Mr. True, seconded by Mr. Johansen the Sunrise Engineering Report be accepted. The motion was approved with the following vote: Ms. Flint and Seiger-Webster, aye; Messrs. Johansen, True and Cutler, aye.

3. **Manager Reports
Operations Manager**

- Discussion regarding ADU's - At James request, the Board discussed ADU's in the District. We have not had a large number of requests at this point. He noted we do not have a District policy on ADU's. He has reached out to Sandy City to

talk about what they do, but has not yet heard back. He did check on-line to see what they do. There was no mention of mechanical issues. He does not know what their criteria may be. Various concerns were discussed: do we install a 2nd meter for an external ADU?, How do we handle backflow? , do we allow homeowner to T off the current service? Do we initiate a new service? utilities connections are also a question, Ms. Flint stated that White City does not currently allow external ADU's, only inside the house. Sandy City does allow external ADU's. Mr. Ashton suggested we continue to talk with Sandy City about ADU's Mr. True noted a homeowner may need to have 2 meters one for house, one for ADU, but homeowner is responsible. James is looking for input on how to proceed with requests. We also need to see what the Legislature does, and move forward to develop a District policy. Water letter requests were also discussed.

- General Repair and Maintenance Update - James reviewed 2 main line breaks on Phlox, and a long side service replacement on Statice and one on Violet Capital improvement meters have been delivered and are being installed, and the 6" line by Macey's has been abandoned.
- Water Use Report - James reported 29.8 M gallons pumped, 18.5M billed in March, 11.3 unaccounted for. He went back 5 years to see what is different now in unaccounted for numbers which have been about the same. **It was moved by Mr. True, seconded by Mr. Johansen the Operations Manager Report be accepted. The motion was approved with the following vote: Messrs. Cutler, Johansen and True, aye; Ms. Seiger-Webster and Flint, aye.**

Assistant General Manager Report

- Newsletter Deadline - April 22, 2025 - Ryan stated the deadline for input to the upcoming newsletter is April 22, 2025. Please forward suggestions to Ryan or Paul. A review of projects will be included. It was suggested a report on where we will be working this summer also be included.

The Board moved back to the Sunrise Engineering Report to be given by Ryan

- Fraud Risk Assessment - Ryan stated information from Dave is included in the meeting packet regarding fraud risk assessment. We did well with very low risk. Ryan noted that JHB44 will require a policy from us on how we handle training on how we handle data internally, due December 31, 2025. Will need someone to be certified. All staff need to be trained, with one certified. Ryan will get more information including requirements when published. **It was moved by Mr. Johansen, seconded by Mr. Cutler the Assistant General Manager Report be accepted. The motion was approved with the following vote: Messrs Cutler, Johansen and True, aye; Ms. Flint and Seiger-Webster, aye. 1**

General Manager Report

- Legislative Report - Paul stated the Legislative Session is over. The Governor has signed all bills we supported. A brief summary has been prepared for the newsletter. Overall we did well.
- Newsletter Ideas -
 - Summer upcoming projects locations
 - Poppy Lane -9400 So. Project This pipe is the original from construction of
 - Note this is the original pipe installed when the
 - road was built in 1959
 - If a resident is thinking about replacing main line pipes on their property now would be a good time when things are torn up. Not at District expense.
- Discussion of Policy and Procedure Manual - Sections 3.16.2 - Educational Training Reimbursement - Paul stated He would like to authorize Ryan Johnson to go back to school. We have a policy in place, but it is not funded and we will need to amend the budget. The policy was briefly reviewed and provides for permission being granted, and reimbursement of tuition and books after courses are passed paid by the employee, up front.
- Resolution 2025-04-01 - Amending Chapter 1 of White City Water Improvement District's Policy and Procedure Manual.- Paul stated due to legislative changes our manual is no longer good because it is tied to statutory limits. Therefore, we need to set our own trustee compensation amount. A proposed Resolution is in the meeting packet increasing compensation from \$5,000 to 7,5000 annually. A public hearing will commence at 6:00 pm. Public notices have been posted and Sent to appropriate websites for public information. **It was moved by Mr. True, seconded by Mr. Cutler the General Manager Report be accepted. The motion was approved with the following vote: Messrs. Cutler, Johansen and True, aye; Ms. Flint and Seiger-Webster, aye.**

Close Planning Committee Meeting

The Planning Committee meeting was closed.

PUBLIC HEARING - TIME CERTAIN 6:00 P.M.

- 5 OPEN PUBLIC HEARING Re: A- RESOLUTION AMENDING CHAPTER 1 OF THE WHITE CITY WATER IMPROVEMENT DISTRICT POLICY AND PROCEDURES MANUAL REGARD TRUSTEE COMPENSATION PURSUANT TO S.B.50 PASSED BY THE 2025 UTAH LEGISLATURE AND SIGNED BY THE GOVERNOR (Increasing the yearly stipend from \$5,000 to \$7,500 to reflect inflation since 2007_).

It was moved by Mr. True, seconded by Me. Cutler The Public Hearing be opened Re: A Resolution amending Chapter 1 of the White City Water Improvement District Policy and Procedures Manual regarding trustee compensation pursuant to SB 50 Passed by the 2025 Utah Legislature and signed by the Governor. The motion was approved with the following vote: Messrs. True, Johansen and Cutler, aye; Ms. Seiger-Webster and Flint, aye.

Mr. Ashton stated this is a Time Set Public meeting to discuss amendments to the District Policy an Procedures Manual regarding trustee compensation, pursuant to SB 50 passed by the 2025 Utah legislature and signed by the Governor that compensation be set by the trustees themselves after a Public Hearing. H advised that the meeting has been postedand duly noticed on public websitesd as required by the statutes. A copy of the amendment is included in the meeting packet.

There were no public representatives present, and no public comment has been received in person, in writing or electronically.

6. Close Public Meeting

It was moved by Mr. Johansen, seconded by Mr. True the public hearing be closed. The motion was approved with the following vote: Ms. Flint and Seiger-Webster, aye; Messrs. Johansen, True and Cutler, aye.

OPEN BOARD OF TRUSTEES MEETING

WHITE CITY WATER IMPROVEMENT DISTRICT BOARD OF TRUSTEES

District Office
999 Galena Drive

Sandy, Utah

Wednesday, April 16, 2025

Minutes

Members

Present: Paulina Flint, Chair; Bob Johansen, Vice Chair; Garry True, Treasurer; Christy Seiger-Webster, Clerk; Cody Cutler

Others

Present: Paul Ashton, Sue Dean, Ryan Johnson

1. Call to Order and Determination of Quorum

The meeting of the White City Water Improvement District Board of Trustees was called to order by Chair Paulina Flint on Wednesday, April 16, 2025 at the District Office. It was determined a quorum was present.

2 Public Comment

Mr. Ashton stated no public comment has been received in writing, in person or electronically.

3 Approval of Minutes of March 20, 2025

After review, it was moved by Ms. Seiger-Webster, seconded by Mr. Johansen the minutes of the Board of Trustees meeting of March 20, 2025 be approved. The motion was approved with the following vote: Messrs. True, Johansen and Cutler, aye; Ms. Seiger-Webster and Flint, aye.

4, Accountant/Financial Report

Ryan Johnson reporting for Dave Sanderson

- Year to Date Report for March, 2025 - Mr. Johnson stated the financial statements look petty normal and that information is in the meeting packet. Financial statements were briefly reviewed. **It was moved by Mr. Johansen, seconded by Ms. Seiger-Webster the Year to Date Report fir March, 2025 be accepted, The motion was approved with the following vote: Messrs. Johansen, Cutler and True, aye; Ms. Seiget-Webster and Flint, aye**
- Approval of March, 2025 Expenses - After review, **it was moved by Mr. True, seconded by Ms. Seiger-Webster the March, 2025 Expenses be approved. The motion was approved with the following vote: Ms. Flint and Seiger-Webster, aye; Messrs. True, Cutler and Johansen, aye.**

5. **General Manager Report**

UPCOMING CONFERENCES, SEMINARS AND MEETINGS

Mr. Ashton reported he has updated the listing of upcoming meetings, seminars and conferences which are listed below. Attendees at the various meeting were reviewed. Board members should be aware of the dates and let him know if they are planning to attend. He would like to have some idea of attendance next month. We don't yet have the UASD information. Meetings normally held in November. Ryan will have info next month

- IMS AWWA Annual Conference - September 29 October 2, 2025
- Utah Water Users Conference - September 30, 2025 - Davis Convention Center
- RWAU Fall Conference -August 25-27, 2025
- Casselle Annual Conference - October 7-8, 2025
- RWAU Spring Conference - February 23-27, 2027 - St. George, Ut
- Utah Water Users Summit - March 16-18, 2026, St. George

After discussion, it was moved by Mr. Johansen, seconded by Ms. Seiger-Webster the General Manager Report be accepted. The motion was approved with the following vote: Messrs. Cutler, Johansen and True, aye; Ms. Seiger-Webster and Flint, aye.

6. Discussion and Action re: Sunrise Work Release 2025-01 - Poppy Ln - Galena to 9400 South -

Mr. Ashton stated Sunrise Work Release #2025-01 Poppy Lane - covers design work in the amount of about \$36,000. and would be 2,800 linear ft The bid has gone out. Next month the contract will come back to the Board. if necessary he will prepare a letter to justify Mattrixx doing the work He will also prepare a contract with Mattrixx for next month. After additional discussion, it was moved by Mr. True, seconded by Mr. Johansen Sunrise Engineering Work Release # 2025-01 - Poppy Lane -Galena-9400 South be approved. The motion was approved with the following vote: Messrs. Cutler, True and Johansen, aye; Ms. Flint and Seiger-Webster, aye.-

7. Discussion and Action Re: Resolution 2025-04-01; RESOLUTION AMENDING CHAPTER 1 OF THE WHITE CITY WATER IMPROVEMENT DISTRICT POLICY AND PROCEDURES MANUAL REGARD TRUSTEE COMPENSATION PURSUANT TO S.B.50 PASSED BY THE 2025 UTAH LEGISLATURE AND SIGNED BY THE GOVERNOR

Mr. Ashton stated a copy of Resolution 2025-04-01 is included in the meeting packet Me. True read the short title of Resolution 2025-05-01 and moved it be accepted. "RESOLUTION AMENDING CHAPTER 1 OF THE WHITE CITY WATER IMPROVEMENT DISTRICT POLICY AND PROCEDURES MANUAL REGARDING TRUSTEE COMPENSATION PURSUANT TO SB 50 increasing compensation from \$%,— to #7,400 PASSED BY THE 2025 UTAH LEGISLATURE AND SIGNED BY THE GOVERNOR The motion was seconded by Ms. Seiger-Webster and approved with the following vote: Ms. Seiger-Webster and Flint, aye; Messrs. True, Johansen and Cutler, aye.

8. Closed Session if Necessary as allowed under Utah Code Ann. 52-4-2025

There are no Closed Session items for discussion.

- A. Discussion of the Character, Professional Competence, or Physical or Mental Health of an Individual. (Ut ah Code Ann 52040205)
- B. Strategy Session to discuss pending or reasonably imminent litigation (Ut ah Code Ann 52040205)
- C. Strategy Session to discuss the purchase, exchange, or lease of real property. (Ut ah Code Ann 52040205)
- D. Discussion regarding Deployment of security personnel or devices or systems (Ut ah Code Ann 52040205)
- E. Investigative Proceedings regarding allegations of criminal misconduct (Ut ah Code Ann 52040205)

9. Water System Issues

There were no additional water systems matters for discussion.

10 Suggested Items for Future Board Meetings

Employee evaluations will be on the agenda for the May meeting
Matrixx construction contract
Additional ADU discussion after discussions with Sandy
Job descriptions for General Manager and General Counsel
Dates for Retreat

**It was moved by Mr. True, seconded by Mr. Johansen the Public Hearing be Opened.
The motion was approved with the following vote: Messrs. True, Johansen and Cutler, aye.**

11, Adjourn

It was moved by Mr. Johansen the meeting adjourn.

Respectfully submitted,



Susan A. Dean, Secretary

\Approved:



Paulina Flint, Chair