

White City Water
Improvement District
Meeting of the
Staff Planning /
Board of Trustees

May 15, 2024

5:00 p.m.

WHITE CITY WATER IMPROVEMENT DISTRICT BOARD OF TRUSTEES

999 East Galena Drive
Sandy Utah
Wednesday May 15, 2024
5:00 P.M.

A G E N D A

This meeting will not have a virtual/electronic component. Those interested in participating will need to attend personally or make other arrangements.

Portions of the meetings may be closed for reasons allowed by statute. Motions relating to any of the items listed below, including final action, may be taken.

5:00 p.m. – PLANNING MEETING

1. Call to Order and Determination of Quorum
2. Sunrise Engineering Report -- Cliff Linford
 - Status of Water Storage Tank
 - Status of 10000 South Pipeline Project
 - Status of Amber/Poppy Ln Pipeline Design
 - General Engineering including Well 8 Discharge Pipe
3. Manager Reports
 - Operations Manager Report**
 - Water Usage Report
 - General Repair and Maintenance Update
 - 100 HP VFD Replacement
 - Assistant General Manager's Report**
 - Newsletter Deadline- CCR's
 - Cyber Risk Report
 - Office Cleaning- Agreement
 - General Manager's Report**
 - Legislative Report
 - Election Issues
 - Status of Water Change Application(s)
 - Fraud Risk Assessment

4. Close Planning Meeting

Notice of Special Accommodation During Public Meetings: In Compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the office at 801-571-3991 at least three days prior to the meeting.

RECESS – OPEN BOARD OF TRUSTEES GENERAL MEETING

1. Call to Order and Determination of Quorum
2. Public Comment

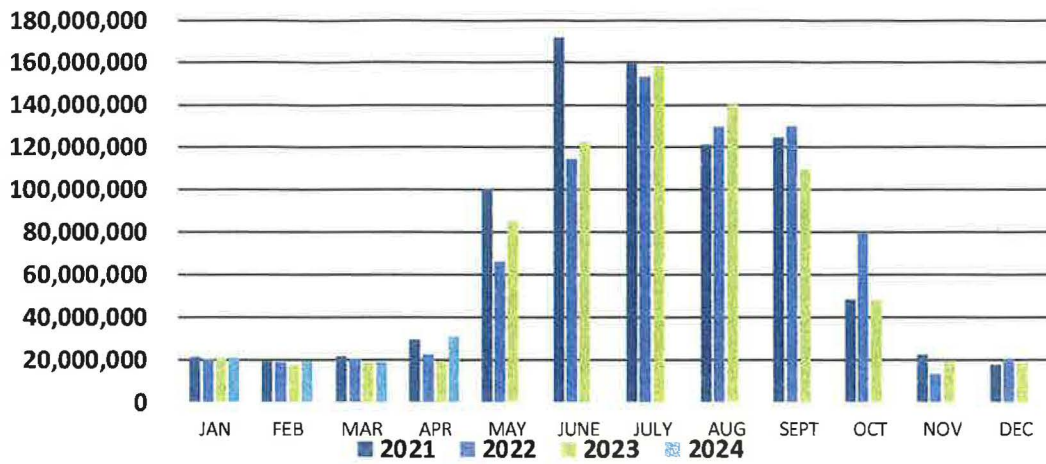
Any person wishing to comment on non-public hearing matters or other water system issues may do so by coming to the table and giving their name and address for the record. Comments should be limited to 3 minutes unless additional time is granted by the Chair.

3. Approval of Minutes of April 17, 2024
4. Accountant/Financial Report
 - Year to Date Report for April 2024
 - Approval of April 2024 Expenses
5. General Managers Report

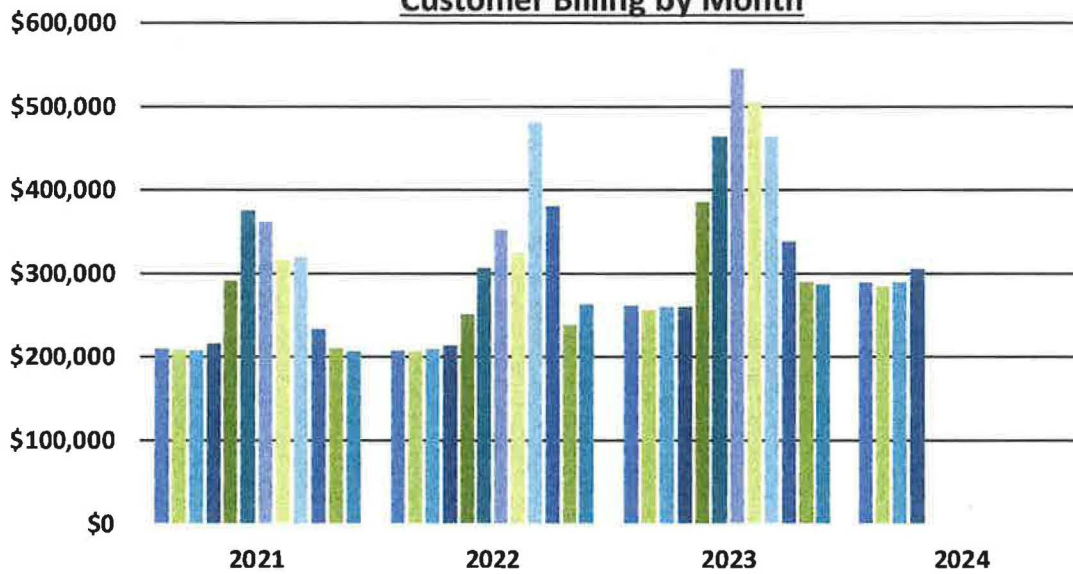
Upcoming Conferences, Seminars & Meetings:

- Rural Water Fall Conference -- August 27-28, 2024
 - Water Fall Summit – October 15, 2024; Davis Convention Center
 - Caselle Annual Conference – October 15-16, 2024; Salt Lake City
 - Utah Water Law—October 15, 2024; Salt Lake City
 - UASD – November 6-8, 2024; Davis Convention Center
 - Rural Water Spring Conference – February 25-28, 2025; St. George
 - Utah Water Users Conference-March 17-19, 2024; ST George
6. Discussion and Action RE: 2024 Fraud Assessment Report
 7. Closed Sessions, if needed as allowed under Utah Code Ann. 52-4-205
 - A. Discussion of the Character, Professional Competence or Physical or Mental Health of an Individual. (Utah Code Ann. 52-4-205)
 - B. Strategy sessions to discuss pending or reasonably imminent litigation. (Utah Code Ann. 52-4-205)
 - C. Strategy sessions to discuss the purchase, exchange, or lease of real property. (Utah Code Ann. 52-4-205)
 - D. Discussion regarding deployment of security personnel, devices, or systems; and (Utah Code Ann. 52-4-205)
 - E. Investigative proceedings regarding allegations of criminal misconduct. (Utah Code Ann. 52-4-205)
 8. Water System Issues
 9. Suggested Items for Future Board Meetings.
 10. Adjourn

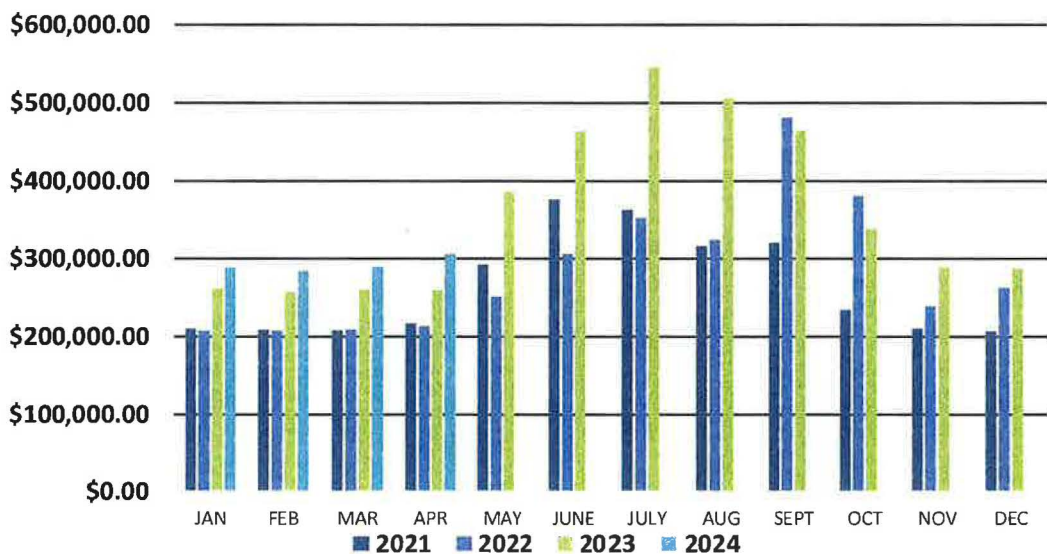
Customer Usage by Year (Gallons)



Customer Billing by Month



Customer Billing by Year



Building Maintenance Services Proposal





Why choose RDX Building Services as your cleaning service provider?

- We do not subcontract a third-party company to clean your facility = accountability; higher quality cleaning;
- We background check every employee = safe work environment;
- We visit your facility weekly for quality checks = there is never an issue that becomes a problem;
- We are insured (Liability, auto and workers comp) = if something happens, you are covered;
- We had a 100% customer retention in 2023 = our customers really love us;
- We are a local Utah company = your money stays in Utah;
- You deal with one person always, your account manager, which is available 24/7 = peace of mind;
- We recycle our mops and cleaning tools = care for the environment;
- Some of our customers are; Woodbury Corporation, Mazda, University of Utah Health Care, AMC management, Ford, Toyota, Honda, Census, Standard optical and many other office buildings... .. = a trusted partner for your business.

Thank you for considering RDX Building Services as your cleaning service provider!



Estimate 108-24

Date: 02/06/2024

RDX Building Services
Marcio Hunsaker
3161 S. West Temple #65334
Salt Lake City, UT 84165
Phone (801) 885-3615
marcio@rdxservices.com

To: White City Water Improvement District
Elaine Christensen
999 E. Galena Dr.
Sandy, UT 84094
(801) 571-3991
echristensen@wcwid.org

Service type

Janitorial services

Options	Description	Price
1	Janitorial services – Once a week	\$462/month

Agreement:

- **RDX Services** will provide all cleaning materials and cleaning products;
- **RDX Services** will provide one project manager to visit customer's facility twice a month for quality checks and to ensure great communication and customer satisfaction;
- **Customer** will pay for all consumables e.g.; soap, trash liner, toilet paper and paper towels;
- A thirty-day written noticed is required to terminate this agreement by either party.

Customer's signature

Print name

Date

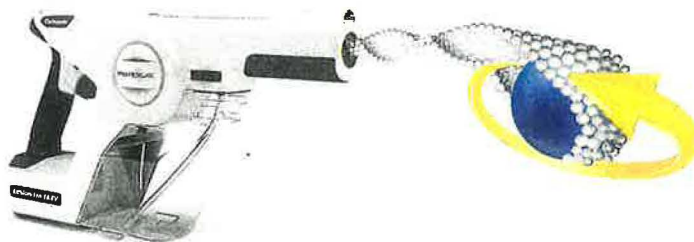
RDX representative

SOW – Scope of work

Office areas	Item	Work description	Frequency
	Carpet floors	Vacuum designated areas	1 x a week
	Hard surface floor	Dust mop, damp mop	1 x a week
	Trash containers	Empty, line, clean	1 x a week
	Office desks	Dust	1 x a week
	Meeting room desks	Clean, sanitize	1 x a week
	Mats	Vacuum	1 x a week
	Glass doors /glass	Spot clean	1 x a week
	Telephone & doorknobs	Clean, sanitize	1 x a week
	Partition tops & behind pc	Dust	1 x a week
Entrance, Hallways & Common areas	Walls, doors & baseboards	Spot clean	1 x a week
	Window ledges	Dust, wipe	1 x a week
	Carpet floors	Vacuum	1 x a week
	Hard floors	Vacuum & detail damp mop	1 x a week
	Glass doors /glass	Spot clean	1 x a week
	Doorknobs	Clean, sanitize	1 x a week
	Mats	Vacuum	1 x a week
	Hallways	Vacuum & Dust	1 x a week
Kitchen	Entrance	Clean, dust, vacuum, sanitize	1 x a week
	Stairs	Vacuum	1 x a week
	Hard surface floor	Vacuum, damp mop	1 x a week
	Trash containers	Empty, line, clean	1 x a week
	Tables & counters	Clean, sanitize	1 x a week
	Microwave	Clean, disinfect inside and out	1 x a week
	Fridge	Clean, damp wipe (outside only)	1 x a week
Restrooms	Doorknobs	Clean, sanitize	1 x a week
	Walls, doors & baseboards	Spot clean	1 x a week
	Toilets & Urinals	Clean & sanitize	1 x a week
	Sinks	Clean, sanitize & wipe backsplash	1 x a week
	Trash containers	Empty, line, clean	1 x a week
	Mirrors	Clean	1 x a week
	Floors	Sweep, mop with disinfectant	1 x a week
	Paper & soap	Check, re-fill	1 x a week
	Napkin receptacles	Empty, clean & polish	1 x a week
	Dispensers	Dust, sanitize	1 x a week
	Doors	Clean & sanitize	1 x a week
	Floor drains	Flush with disinfectant and water	1 x a month

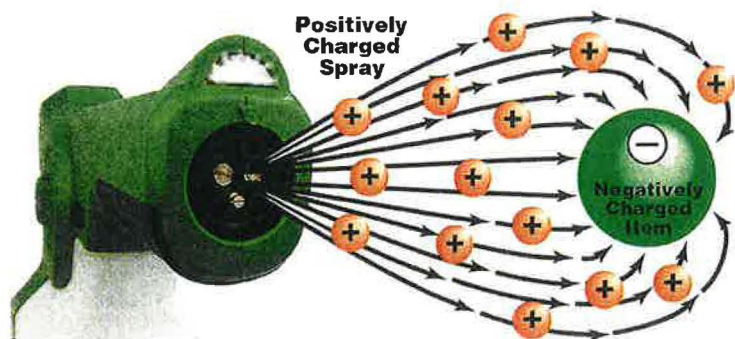
Additional information

- Our Electrostatic sprayer technology



Electrostatic spray technology is a new way to apply cleaners, sanitizers, and disinfectants to help facilities treat surfaces, often in less time and with better coverage than traditional cleaning methods. The technology is well-established, with a history of more than 60 years in other areas, including agriculture, automotive, and tanning industries, but it has only recently been applied to surface disinfection.

Electrostatic sprayers work by charging liquids (i.e., cleaners, sanitizers, and disinfectants) as they pass through a sprayer nozzle. This generates charged droplets that repel one another and actively seek out environmental surfaces, which they stick to and even wrap around to coat all sides. The result is a uniform coating of sanitizer or disinfectant on sprayed objects, including hard-to-reach areas that manual cleaning can miss. The technology also helps avoid liquid pooling often associated with trigger sprayers.





Business Cleaning Solutions

SERVICE PROPOSAL

PRESENTED TO

Elaine Christensen
White City Water Co.
801.571.3991
echristensen@wcwid.org

LOCATION

White City Water Co.
999 E. Galena Dr.
Sandy, UT 84094

PRESENTED BY

Mike McCaffery
Sales/Service & Operations
385.355.3054
mike@businesscleaningsolutions.com
Business Cleaning Solutions
55 N Merchant Street
P.O. Box 204
American Fork, UT 84003

MARCH 12, 2024

“Preserving and Protecting the Physical Image of the Clients We Service!”

SERVICE PRICING SHEET

White City Water Co.
999 E. Galena Dr.
Sandy, UT 84094

<u>SERVICE DESCRIPTION</u>	<u>SCHEDULE</u>	<u>PRICE</u>	<u>✓ YES</u>
CLEANING SERVICE			
Cleaning Service, per scope of work	1 x week	\$105.00 Per Service	<input type="checkbox"/>
Deep Cleaning/Initial Clean-up	One-Time Upon Request	\$210.00 Per Service	<input type="checkbox"/>
Refrigerator Cleaning, in/out	1 x month	\$25.00 Each	<input type="checkbox"/>

**See Scope of Work and Terms and Conditions below.*

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Either party with a 30-day written notice, with or without cause, may terminate this Agreement. The costs reflected in this Proposal will remain in effect for 90 days from the date of Proposal and do not include sales tax where applicable.

Print Name & Title:

Accepted By:

Date:

Start Date(s):

Service Day(s):

Scope of Work

Entrances/Exits, Lobbies, Reception Areas, Common Areas, Offices & Conference Rooms:

- Lights: Secure the lights as soon as possible, each service.
- Doors: Secure the doors as per security procedures, each service.
- Stairs: Vacuum carpets, sweep and mop, dust and/or wipe clean horizontal surfaces.
- Magazines/Newspapers: Straighten out on tables or in racks.
- Carpets/Mats: Vacuum the carpets. Edge vacuum the corners and edges as required.
- Floors: Sweep/vacuum and mop to remove debris, spills/water stains as required.
- Work areas on the desks and furniture: Dust and/or wipe clean with treated dust cloths and wipe with damp cloth, if necessary.
- Desks and furniture: Do not move items and/or paperwork.
- Desks and furniture including, but not limited to, chair rungs, structural and furniture ledges, baseboards, windowsills, door louvers, wood paneling, molding, etc.: Dust horizontal surfaces.
- Trash cans: Empty, replace can liners as needed, wipe clean in/out as required and place in designated areas (bins/dumpsters).
- Contact Points: Remove fingerprints, dirt smudges, graffiti, etc., from doors, glass partitions, windows, mirrors, light switches, and walls.
- Chairs and trash cans: Return to proper positions.
- Drinking fountains: Wipe clean and polish.
- Interior public corridor planters: Police each service.
- Metal door thresholds: Dust/wipe clean, remove debris and polish as required.
- Bright work: Wipe clean smudges and polish as required.
- Door jambs and kick plates: Dust and wipe clean as required.
- High dusting: Dust high reach areas, including, but not limited to, tops of door frames, structural and furniture ledges, air conditioning diffusers and air vents/grills, tops of partitions, picture frames, etc.

- Upholstered furniture: Vacuum corners and edges; arrange pillows.
- Blinds: Dust, wipe clean and/or vacuum.
- Entrances/Exits: Spot clean; glass, contact points and dust wipe/clean flat surfaces, remove cobwebs and police for litter (6' feet radius).

Break Room:

- Trash cans: Empty, replace can liners as needed, wipe clean in/out as required and place in designated areas (bins/dumpsters).
- Tabletops/Counters/Chairs: Wipe clean.
- Appliances: Dust and/or wipe clean tops and exteriors.
- Microwave: Wipe clean inside.
- Sinks: Wipe clean.
- Dispensers: Restock.
- Floors: Vacuum carpets, sweep/vacuum and mop resilient floors with disinfectant germicidal solution.
- Horizontal Surfaces: Dust and/or wipe clean as required.

Restrooms:

- Trash cans and sanitary napkin/tampon receptacles: Empty, replace can liners as needed, wipe clean in/out as required and place in designated areas (bins/dumpsters).
- Toilet paper, paper towel, soap, seat covers and sanitary napkin/tampon dispensers: Clean and polish with non-scratch disinfectant cleaners.
- Toilets, urinals, sinks and showers: Scrub clean, descale and remove stains as required.
- Mirrors, dispensers, faucets, flushometers, partitions and bright work: Clean and polish with non-scratch disinfectant cleaners.
- Floors: Vacuum carpets, sweep/vacuum and mop resilient floors with disinfectant germicidal solution.
- Contact points: Remove fingerprints, dirt smudges, graffiti, etc., from doors, glass partitions, windows, light switches and walls.
- Dispensers: Restock restrooms with supplies from stock, including paper towels, toilet tissue, seat covers & hand soap as required.

- High and low dusting: Dust and/or vacuum low and high reach areas including, but not limited to, structural ledges, mirror tops, partition tops and edges, air conditioning diffusers and return air vents/grills.
- Tile walls and partitions: Wipe clean top to bottom as required.
- Doors and door jambs: Dust and/or wipe clean as required.

Service Agreement

Client and **Business Cleaning Solutions** agree to the following:

1. **Business Cleaning Solutions** *per* service charge will be \$105.00 to be performed (1) one time per week. Payments are to be paid to **Business Cleaning Solutions** monthly. The first payment will be prorated from the service start date through the end of the month, and thereafter billed the first of each month. Payments must be received by the 20th of the month. In the event payments have not been received for two (2) consecutive month's service may be suspended until all payments have been received.
2. **Business Cleaning Solutions** agrees that the cleaning services will be performed after Clients closing hours, unless otherwise specified.
3. All labor, equipment and cleaning supplies will be supplied by **Business Cleaning Solutions** with the exception of trash can liners and toiletries unless otherwise specifically included in the Scope of Work & Special Instructions.
4. The monthly service charge will be in effect for (1) year unless changes in the occupied square footage or physically changing the premises occurs (ex. adding desks, employees, using previously unused office space, etc.) in which case the service charge may increase. Client agrees to inform **Business Cleaning Solutions** when such an event occurs.
5. **Business Cleaning Solutions** agrees to conform to all building/business regulations and restrictions.
6. **Business Cleaning Solutions** will not allow anyone into Clients building/business, except other members of the cleaning crew.
7. **Business Cleaning Solutions** must be provided with a key to the front door of the office and any other doors that need access on or before the first day of the service. Security codes must be provided along with instructions. After hour emergency phone number must also be provided.
8. If for any reason out of the control of **Business Cleaning Solutions** the building/business cannot be cleaned on the said date when **Business Cleaning Solutions** arrives (party, construction, event, etc...) the service will resume on the next scheduled day.
9. **Business Cleaning Solutions** does not perform cleaning services on Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day, and New Year's Day.

10. The term of this agreement shall be for (1) year from the effective day hereof and shall automatically extend thereafter, on the same terms and conditions, unless otherwise specified by either party. Both parties reserve the right to terminate service, at any time and for any reason, by providing a (30) day written notice of termination of service. In the event Client cancels without such notice, **Business Cleaning Solutions** shall be entitled to, and Client agrees to, (1) month's service charge.

11. Prior to beginning service, **Business Cleaning Solutions** will review the current cleaning conditions and, if necessary, will provide pricing for a Deep Cleaning/Initial Clean-up aimed at immediately improving cleaning standards in areas showing excessive accumulation or neglect.

12. It is expressly agreed that **Business Cleaning Solutions** is not and shall not be employees of the Client but are independent contractors, and in this regard **Business Cleaning Solutions** will not be within the protection or coverage of Clients Workman's Compensation Insurance and no withholding of Social Security, Federal or State Income Tax or other deductions shall be made from the sums agreed to be paid to **Business Cleaning Solutions**. **Business Cleaning Solutions** shall provide its own Cleaning Service Bond, General Liability Insurance and any additional Insurance requirements listed in the Scope of Work & Special Instructions, if so applicable.

Fraud Risk Assessment

Continued

*Total Points Earned: 375 /395 *Risk Level: > 355 316-355 276-315 200-275 < 200

Very Low Low Moderate High Very High

	Yes	Pts
1. Does the entity have adequate basic separation of duties or mitigating controls as outlined in the attached Basic Separation of Duties Questionnaire?	X	200
2. Does the entity have governing body adopted written policies in the following areas:		
a. Conflict of interest?	X	5
b. Procurement?	X	5
c. Ethical behavior?	X	5
d. Reporting fraud and abuse?	X	5
e. Travel?	X	5
f. Credit/Purchasing cards (where applicable)?	X	5
g. Personal use of entity assets?	X	5
h. IT and computer security?	X	5
i. Cash receipting and deposits?	X	5
3. Does the entity have a licensed or certified (CPA, CGFM, CMA, CIA, CFE, CGAP, CPFO) expert as part of its management team?	X	20
a. Do any members of the management team have at least a bachelor's degree in accounting?	X	10
4. Are employees and elected officials required to annually commit in writing to abide by a statement of ethical behavior?	X	20
5. Have all governing body members completed entity specific (District Board Member Training for local/special service districts & interlocal entities, Introductory Training for Municipal Officials for cities & towns, etc.) online training (training.auditor.utah.gov) within four years of term appointment/election date?	X	20
6. Regardless of license or formal education, does at least one member of the management team receive at least 40 hours of formal training related to accounting, budgeting, or other financial areas each year?	X	20
7. Does the entity have or promote a fraud hotline?	X	20
8. Does the entity have a formal internal audit function?		20
9. Does the entity have a formal audit committee?	X	20

*Entity Name: White City Water Improvement District

*Completed for Fiscal Year Ending: FY 2024 *Completion Date: 05/05/2024

*CAO Name: Paulina Flint *CFO Name: David Sanderson

*CAO Signature: *CFO Signature: David Sanderson

Digitally signed by David Sanderson
Date: 2024.05.05 14:09:21 -0600

*Required

Basic Separation of Duties

See the following page for instructions and definitions.

	Yes	No	MC*	N/A
1. Does the entity have a board chair, clerk, and treasurer who are three separate people?	X			
2. Are all the people who are able to receive cash or check payments different from all of the people who are able to make general ledger entries?	X			
3. Are all the people who are able to collect cash or check payments different from all the people who are able to adjust customer accounts? If no customer accounts, check "N/A".	X			
4. Are all the people who have access to blank checks different from those who are authorized signers?	X			
5. Does someone other than the clerk and treasurer reconcile all bank accounts OR are original bank statements reviewed by a person other than the clerk to detect unauthorized disbursements?	X			
6. Does someone other than the clerk review periodic reports of all general ledger accounts to identify unauthorized payments recorded in those accounts?	X			
7. Are original credit/purchase card statements received directly from the card company by someone other than the card holder? If no credit/purchase cards, check "N/A".	X			
8. Does someone other than the credit/purchase card holder ensure that all card purchases are supported with receipts or other supporting documentation? If no credit/purchase cards, check "N/A".	X			
9. Does someone who is not a subordinate of the credit/purchase card holder review all card purchases for appropriateness (including the chief administrative officer and board members if they have a card)? If no credit/purchase cards, check "N/A".	X			
10. Does the person who authorizes payment for goods or services, who is not the clerk, verify the receipt of goods or services?	X			
11. Does someone authorize payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	X			
12. Does someone review all payroll payments who is separate from the person who prepares payroll payments? If no W-2 employees, check "N/A".	X			

* MC = Mitigating Control

**WHITE CITY WATER IMPROVEMENT DISTRICT
BOARD OF TRUSTEES**

District Office
999 Galena Drive
Sandy, Utah
Wednesday, April 17, 2024

Members

Present: Paulina Flint, Chair; Bob Johansen, Vice Chair; Christy Seiger-Webster, Clerk;
Cody Cutler

Members

Excused: Garry True, Treasurer

Others

Present: Paul Ashton, Sue Dean, Ryan Johnson, James Lucas, Angela Xia

5:00 PM PLANNING COMMITTEE

1. Call to Order and Determination of Quorum - The Planning Committee meeting of the White City Water Improvement District Board of Trustees was called to order at 5:00 p.m. on Wednesday, April 17, 2024 by Chair Paulina Flint at the District Office. It was determined a quorum was present, with Garry True excused.

2. Sunrise Engineering Report - Cliff Linford Cliff Linford was excused and Angela Xia reported

- Status of Water Storage Tank - Angela reported this project is still on hold, waiting for couplers which should arrive by May 8.
- Status of 10000 South Pipeline The line showed too much compaction in some areas. Some sampling in various areas being done by Sandy. Ready to build line through corridor tomorrow. Soil sampling about 1,000 ft ahead, so we know what we're looking at. Slow going for now
- Status of Amber/Poppy Lane Project Design - Angela reported design work is 90% complete. We are waiting on some information which James is working on. We need lateral elevation info so we know how to build.
- General Engineering - Well#8 Discharge Pipe Angela reporting Sunrise has verified Sandy's ownership Paulina stated this project has to happen this year. **It was moved by Ms. Seiger-Webster, seconded by Mr. Johansen the Sunrise Engineering Report be accepted. The motion was approved with the following vote: Ms. Flint and Seiger-Webster, aye; Messrs. Cutler and Johansen, aye.**

White City Water Improvement District

Board of Trustees
planning Committee
Wednesday, April 17, 2024

3. Manager Reports

Operations Manager Report

- Water Usage Report - - James reviewed the March Water Usage numbers. We pumped 23M gallons, billed 18.9M, 17% unaccounted for.
- General Repair & Maintenance - Working on meters under capital improvements. Also working on spring clean-up and maintenance.
- 9981 S. Flint Dr. - Damage Claim -James reviewed a damage claim received from the homeowner at 9981 So. Flint Drive in the amount of about \$1,200.00. In the process of replacing the meter, staff noted a damaged setter. He distributed photos which were taken at the time. It appears someone may have made an attempt to make a connection at the meter for a water heater, and damaged the setter. Repairs have been made by the District, but we are not responsible for the damage. He reviewed details of the damage and repair process. After discussion, it was the consensus of the Board that the claim be denied. **It was moved by Ms. Seiger-Webster, seconded by Mr. Johansen, the Operations Manager Report be accepted. The motion was approved with the following vote: Messrs. Cutler and Johansen, aye; Ms. Seiger-Webster and Flint, aye.**

4. Assistant General Manager Report

- Newsletter Deadline - April 25, 2024 - Ryan advised the deadline for newsletter items is April 25. Please forward suggestion to Ryan or Paul.
- Lead & Copper Survey Status - Ryan reported so far we have 870 responses from homeowners. Sunrise was able to do an aerial review of the District comparing homes built in the 1970 map to the 1990 map, which changed the numbers to 2.6,000 non lead, 1.7,000 unknown. He noted that a deadline has not been set for completion of the survey. He briefly reviewed software which Sunrise has available which has been very helpful in this survey process. We'll keep at it and come back next month if more information is available. Christy suggested if information is submitted to the regulators, it be sent in at least 1 week, but preferably 30 days in advance. **I was moved by Mr. Johansen, seconded by Mr. Cutler the Assistant General Manager Report be accepted. The motion was approved with the following vote: Ms. Seiger-Webster and Flint, aye; Messrs. Johansen and Cutler, aye.**

General Manager Report

- Legislative Report - Paul reported he spoke with Frank Pignanelli, who will send a

Board of Trustees

planning Committee

Wednesday, April 17, 2024

- list of interim committees.
- Election Issues- Paul noted the write- in deadline for our election is September 2. We need to send information out in newsletter for August. We also need to have forms available in the office for signature. .
- Status of Change Application(s) - The new Sate Engineer is coming from Weber County. Paul still working on setting up an appointment. **It was moved by Mr. Cutler, seconded by Ms. Seiger-Webster the General Manager Report be accepted. The motion was approved with the following vote: Ms. Flint and Seiger-Webster, aye; Messrs. Cutler and Johansen, aye.**

Close Planning Committee Meeting The Planning Committee meeting was closed.

To Do's
White City Water Improvement District
Board of Trustees
Planning Committee
Wednesday, April 17, 2024

1. Report on Status of Water Storage Tank
2. Report on Status of 10000 South Pipeline Project
3. Report on Amber/Poppy Lane Project
- 4.. Report on Status of Well #8 Discharge Pipe
5. Report on Lead and Copper Survey if new information is available from Sunrise. y
6. Information on Election needs to be published in the August newsletter, and forms for signing available in the office.
7. Paul will continue working on appoint with new State Engineer.

RECESS - OPEN BOARD OF TRUSTEES GENERAL MEETING

**WHITE CITY WATER IMPROVEMENT DISTRICT
BOARD OF TRUSTEES**

District Office
999 Galena Drive
Sandy, Utah

Wednesday, April 17, 2024

Draft
Minutes

Members

Present: Paulina Flint, Chair; Bob Johansen, Vice Chair; Christy Seiger-Webster, Clerk;
Cody Cutler

Members

Excused: Garry True, Treasurer

Others

Present: Paul Ashton, Sue Dean, Ryan Johnson,, Vicki Raselly

1. Call to Order and Determination of Quorum -

The regular meeting of the Board of Trustees of the White City Water Improvement District was called to order by Chair Paulina Flint on Wednesday, April 17, 2024 at the District Office. It was determined a quorum was present, with Garry True excused.

2. Public Comment

Mr. Ashton stated Vicki Raselly, a public representative was present, and no public comment has been received in writing or by telephone or electronically.

3. Approval of Minutes of March 21, 2024

After review, it was moved by Mr. Johansen, seconded by Ms. Seiger-Webster the minutes of the March 21, 2024 Board of Trustees meeting be approved. The motion was approved with the following vote: Messrs. Johansen and Cutler, aye; Ms. Flint and Seiger-Webster, aye.

4. Accountant/Financial Report

Year to Date Report for March, 2024 - Dave Sanderson is excused and Mr. Ashton stated Dave provided the Residential Water Sales Report and other

financial statements and reports, which the Board reviewed. If there are any questions,
White City Water Improvement District

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Board of Trustees
Wednesday, April 17, 2024

Draft
please give Dave a call. It was moved by Ms. Seiger-Webster, seconded by Mr. Johansen the Year to Date Report for March 2024 be accepted. The motion was approved with the following vote: Messrs. Manse and Cutler, aye; Ms. Seiger-Webster and Flint, aye. Paul noted we are beginning to transition from minimum billing.

Approval of March, 2024 Expenses - After review, It was moved by Mr. Johansen, seconded by Mr. Cutler the March, 2024 Expenses be approved. The motion was approved with the following vote: Messrs. Cutler and Johansen, aye; Ms. Flint and Seiger-Webster, aye.

5. General Manager's Report

Upcoming Conferences, Seminars & Meetings

Mr. Ashton reviewed conferences listed on the agenda. He will clarify dates for the Water Fall Summit, Utah Water Users Conference, and USDF/

- Rural Water Fall Conference - August 27 - 28, 2024,
Water Fall Summit - Davis Convention Center
- Caselle Annual Conference - October 15-16, Salt Lake City
- Rural Water Spring Conference - February 25-28, 2025, St. George
- Utah Water Users Conference- T.D.

Mr. Ashton stated UASD meeting will probably be scheduled in mid November, after elections.

The Well #8 Discharge Project was discussed. Mr. Ashton will prepare necessary documents to bring into the District from Sandy. Paul will also ask Sunrise to update GIS map. It was moved by Mr. Johansen, seconded by Ms. Seiger-Webster the General Manager Report be accepted. The motion was approved with the following vote: Messrs. Cutler and Johansen, aye; Ms. Seiger-Webster and Flint, aye.

6. Closed Session if needed as allowed under Utah Code Ann. 52-4-205

There were no Closed Session items for discussion.

- A. Discussion of the Character, Professional competence, or physical or mental health of an individual.
- B. Strategy sessions to discuss pending or reasonably imminent litigation.
- C. Strategy sessions to discuss the purchase, exchange or lease of real property.
- D. Discussions regarding deployment of service personnel, devices or systems, and
- E. Investigative proceeding regarding allegations of criminal misconduct.

White City Water Improvement District

Page 3

Board of Trustees

Wednesday, April 17, 2024

D r a f t

7 Water System Issues

Water System Issues were discussed under other agenda items.

8. Suggested items for future Board Meetings.

Prepare statement as recommended by Ms. Seiger-Webster last month regarding PFAF. The map should be included, and could also be included on the website.

9 Adjourn

It was moved by Mr. Johansen the meeting adjourn.

Respectfully submitted:

Approved:

Susan A. Dean, Secretary

Paulina F. Flint, Chair

To Do's
White City Water Improvement District
Board of Trustees
Wednesday, April 17, 2024

1. Paul will clarify meeting dates for the Water Fall Summit, Utah Water Users Conference, and UAWD Annual Meeting.
2. Paul will prepare necessary documents to bring the Well#8 Discharge Pipe into the District from Sandy.
3. As suggested by Ms. Seiger-Webster last month, Prepare a statement regarding PFAF and include map. The map could also be published in the newsletter.,

WHITE CITY WATER (DISTRICT)
BALANCE SHEET
APRIL 30, 2024

FUND 51

ASSETS

51-1111	CASH - US BANK CHECKING ACCT	243,532.01	
51-1113	XPRESS BILL PAY CLEARING	40,399.70	
51-1120	CASH CLEARING - UTILITIES	(4,092.28)	
51-1131	PETTY CASH	150.00	
51-1153	PTIF #5822 RW FUND	21,225.33	
51-1155	PTIF #5507 - OPERATING FUND	1,583,418.79	
51-1156	PTIF #1454 CAPITAL RESERVE	954,596.27	
51-1158	PTIF #4779 CAPITAL IMPROVEMENT	1,069,063.32	
51-1159	2020 BOND DEBT 248891000	12,440.76	
51-1161	2020 BOND DEBT RES 248891001	130,621.37	
51-1163	2015 BOND SERIES 240217000	.01	
51-1180	2021 BOND DEBT #221884000	47,591.89	
51-1181	2021 BOND SINK A #221884001	117,512.16	
51-1182	2021 BOND SINK B #221884002	51,677.46	
51-1183	2021 COI #221884003	6.24	
51-1192	2022 PROJECT FUND 247852001	3,517,659.87	
51-1193	2022 BOND FUND 247852000	136,563.31	
51-1311	CUSTOMER ACCOUNTS RECEIVABLE	178,696.48	
51-1511	INVENTORY	330,554.13	
51-1561	PREPAID INSURANCE	28,500.94	
51-1610	CONSTRUCTION IN PROGRESS	3,505,623.17	
51-1611	LAND	682,813.32	
51-1621	BUILDINGS	3,224,642.34	
51-1631	WELLS AND STORAGE FACILITIES	6,902,769.45	
51-1632	SUPPLY TRANSMISSION LINE	9,833,541.82	
51-1633	METERS AND HYDRANTS	1,361,174.65	
51-1640	INVESTMENTCOMPANY	3,354,986.92	
51-1641	OFFICE FURNITURE AND EQUIPMENT	82,900.59	
51-1642	ACCUMULATED DEPRECIATION	(10,761,979.49)	
51-1651	MACHINERY & EQUIPMENT	808,962.88	
51-1661	VEHICLES	43,213.00	
51-1800	DEFERRED OUTFLOW PENSION	202,102.00	
51-1802	DEFERRED OUTFLOW REFUNDING 16	23,528.11	
51-1804	DEFERRED OUTFLOW REFUNDING 21	541,907.78	
TOTAL ASSETS			28,266,304.30

LIABILITIES AND EQUITY

WHITE CITY WATER (DISTRICT)
BALANCE SHEET
APRIL 30, 2024

FUND 51

LIABILITIES

51-2131	ACCOUNTS PAYABLE	(22.68)	
51-2211	ACCRUED PAYROLL PAYABLE		21,222.68	
51-2221	FEDERAL TAX PAYABLE	(18,657.14)	
51-2222	STATES PAYROLL TAXES PAYABLE	(1,516.18)	
51-2223	RETIREMENT PAYABLE	(1,060.28)	
51-2224	INSURANCE PAYABLE	(16,435.53)	
51-2225	WORKERS COMP PAYABLE		3,242.73	
51-2226	STATE UNEMPLOYMENT	(520.25)	
51-2227	GARNISHMENTS	(110.77)	
51-2300	NET PENSION LIABILITY		79,541.00	
51-2500	CURRENT BOND MATURITIES 2015		110,000.00	
51-2503	CURRENT BOND MATURITIES 2020		172,000.00	
51-2504	CURRENT BOND MATURITIES 2021 B		30,000.00	
51-2507	CURRENT BOND MATURITIES 2021 A		525,000.00	
51-2508	CURRENT BOND MATURITIES 2022		120,000.00	
51-2510	ST COMPENSATED ABSENCES		12,864.29	
51-2551	ACCRUED INTEREST PAYABLE		90,000.00	
51-2630	LT COMPENSATED ABSENCES		95,534.17	
51-2649	2022 BOND PAYABLES		7,880,000.00	
51-2656	2020 BOND PAYABLES		1,932,000.00	
51-2657	2021 BOND PAYABLES B		7,115,000.00	
51-2658	2021 BOND PAYABLES A		450,000.00	
51-2664	2015 PREMIUM ON REFUNDING		441,256.00	
51-2668	2022 PREMIUM ON REFUNDING		254,570.20	
51-2795	DEFERRED INFLOWS PENSION		1,471.00	
TOTAL LIABILITIES				19,295,379.24

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
51-2999	RETAINED EARNINGS-BEGIN OF YR		9,884,747.96	
	REVENUE OVER EXPENDITURES - YTD	(913,822.90)	
BALANCE - CURRENT DATE			8,970,925.06	
TOTAL FUND EQUITY				8,970,925.06
TOTAL LIABILITIES AND EQUITY				28,266,304.30

WHITE CITY WATER (DISTRICT)
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 51					
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUE</u>					
51-3710 METERED SALES - RES CUSTOMERS	298,091.68	1,140,704.87	4,500,000.00	3,359,295.13	25.4
51-3715 OTHER WATER REVENUES	.00	.00	2,500.00	2,500.00	.0
51-3720 METERED SALES - COMMERCIAL	3,490.25	14,008.25	85,000.00	70,991.75	16.5
51-3725 APPROPRIATED FUND BALANCE	.00	.00	7,259,652.00	7,259,652.00	.0
51-3780 LATE CHARGES	2,692.50	11,077.50	40,000.00	28,922.50	27.7
51-3810 MISCELLANEOUS REVENUE	735.00	11,215.40	10,000.00	(1,215.40)	112.2
51-3900 INTEREST & DIVIDEND INCOME	35,159.01	125,298.05	75,000.00	(50,298.05)	167.1
TOTAL FUND REVENUE	340,168.44	1,302,304.07	11,972,152.00	10,669,847.93	10.9

WHITE CITY WATER (DISTRICT)
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 51

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
51-5100-110 SALARIES & WAGES - EMPLOYEES	42,020.67	119,885.97	530,276.00	410,390.03	22.6
51-5100-111 OVERTIME/ON-CALL	.00	.00	1,000.00	1,000.00	.0
51-5100-115 COMPENSATION - TRUSTEES	2,083.35	7,300.05	29,500.00	22,199.95	24.8
51-5100-130 BENEFITS	15,772.15	45,975.57	250,071.00	204,095.43	18.4
51-5100-210 DUES & MEMBERSHIPS	573.44	5,179.80	41,135.00	35,955.20	12.6
51-5100-231 TRAVEL EXPENSES	4,314.63	6,203.20	23,000.00	16,796.80	27.0
51-5100-240 OFFICE SUPPLIES	1,036.00	1,345.58	10,500.00	9,154.42	12.8
51-5100-245 POSTAGE / PRINTING	4,254.44	14,264.50	45,550.00	31,285.50	31.3
51-5100-250 EQUIP. MAINT. CONTRACTS	5,665.80	17,657.87	51,410.00	33,752.13	34.4
51-5100-270 UTILITIES	1,896.67	9,408.68	37,460.00	28,051.32	25.1
51-5100-300 BAD DEBT EXPENSE	(30.00)	(85.06)	.00	85.06	.0
51-5100-310 MISC. PROFESSIONAL SERVICES	27,637.48	66,484.08	132,425.00	65,940.92	50.2
51-5100-311 ACCOUNTING	1,650.00	9,455.00	41,000.00	31,545.00	23.1
51-5100-330 TRAINING REGISTRATIONS	.00	3,210.00	14,810.00	11,600.00	21.7
51-5100-510 INSURANCE - GENERAL LIABILITY	.00	1,561.00	65,000.00	63,439.00	2.4
51-5100-530 INTEREST EXPENSES	.00	1,103,725.15	1,056,078.00	(47,647.15)	104.5
51-5100-610 BANK / TRUSTEE FEES	297.00	539.47	27,000.00	26,460.53	2.0
51-5100-620 EQUIPMENT REPLACEMENT	.00	2,830.26	.00	(2,830.26)	.0
51-5100-622 LITIGATION	.00	.00	3,000.00	3,000.00	.0
51-5100-625 MISC. EXPENSES	789.49	902.88	8,950.00	8,047.12	10.1
51-5100-629 BOARD CONTINGENCY	.00	.00	14,000.00	14,000.00	.0
51-5100-720 BUILDING IMPROVEMENTS/MAINT	1,051.22	5,033.03	17,694.00	12,660.97	28.4
51-5100-730 EQUIPMENT	.00	.00	11,200.00	11,200.00	.0
51-5100-740 UNIFORMS	640.48	640.48	5,750.00	5,109.52	11.1
TOTAL ADMINISTRATION	109,652.82	1,421,517.51	2,416,809.00	995,291.49	58.8
<u>CAPITAL PROJECTS</u>					
51-5110-733 10000 S TRANSMISSION LINE & CON	.00	.00	3,755,000.00	3,755,000.00	.0
51-5110-740 WELL HOUSES IMPROVEMENTS	.00	6,726.84	100,000.00	93,273.16	6.7
51-5110-750 STORAGE GARAGE LOT	.00	.00	100,000.00	100,000.00	.0
51-5110-751 MAINLINE REPLACEMENTS	.00	.00	580,000.00	580,000.00	.0
51-5110-765 METER REPLACEMENTS	.00	.00	200,000.00	200,000.00	.0
51-5110-770 10000 SOUTH TRANSMISSION LINE	73,089.06	273,463.89	.00	(273,463.89)	.0
51-5110-775 HARSTON TANK NO. 2	.00	278,886.64	3,426,220.00	3,147,333.36	8.1
TOTAL CAPITAL PROJECTS	73,089.06	559,077.37	8,161,220.00	7,602,142.63	6.9

WHITE CITY WATER (DISTRICT)
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING APRIL 30, 2024

FUND 51

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATIONS</u>					
51-5160-110 SALARIES & WAGES - EMPLOYEES	25,236.97	93,680.63	257,004.00	163,323.37	36.5
51-5160-111 OVERTIME/ON-CALL	841.25	4,140.50	25,400.00	21,259.50	16.3
51-5160-130 BENEFITS	13,115.95	41,921.54	162,552.00	120,630.46	25.8
51-5160-210 DUES & MEMBERSHIPS	.00	45.00	1,720.00	1,675.00	2.6
51-5160-230 VEHICLE MAINTENANCE	1,203.40	11,618.39	34,244.00	22,625.61	33.9
51-5160-231 TRAVEL EXPENSES	669.44	894.44	3,000.00	2,105.56	29.8
51-5160-250 REPAIRS & MAINTENANCE SUPPLY	12,094.72	44,966.78	423,200.00	378,213.22	10.6
51-5160-270 UTILITIES	10,674.89	34,409.31	390,823.00	356,413.69	8.8
51-5160-310 SCADA/WELL MAINTENANCE	.00	429.00	21,000.00	20,571.00	2.0
51-5160-330 TRAINING & REGISTRATIONS	.00	940.00	2,680.00	1,740.00	35.1
51-5160-620 WATER SAMPLING/TESTING	525.00	2,466.50	30,000.00	27,533.50	8.2
51-5160-740 EQUIPMENT	.00	.00	42,500.00	42,500.00	.0
TOTAL OPERATIONS	64,361.62	235,532.09	1,394,123.00	1,158,590.91	16.9
TOTAL FUND EXPENDITURES	247,103.50	2,216,126.97	11,972,152.00	9,756,025.03	18.5
NET REVENUE OVER EXPENDITURES	93,064.94	(913,822.90)	.00	913,822.90	.0

Journal	Payee or Description	Date	Check Number	Amount
CD1	IT NOW MONTHLY BILLING --	04/30/2024	1	885.00
CD1	XPRESS BILL PAY MONTHLY BILLING --	04/30/2024	3	1,842.89
CD1	FEDERAL EFT TAX DEPOSIT -- PAYROLL	04/12/2024	5	9,216.43
CD1	URS ACH RETIREMENT DEPOSIT -- PAYROLL	04/12/2024	7	4,746.75
CD1	CASELLE MONTHLY BILLING --	04/12/2024	9	1,383.00
CD1	CASELLE MONTHLY BILLING --	04/22/2024	11	1,358.00
CD1	IT NOW MONTHLY BILLING --	04/26/2024	13	1,619.40
CD1	URS ACH RETIREMENT DEPOSIT -- PAYROLL	04/26/2024	15	4,247.69
CD1	FEDERAL EFT TAX DEPOSIT -- PAYROLL	04/26/2024	17	3,614.27
CD1	PAYMENT TEHC	05/01/2024	19	1,369.41
CD1	BANK CHARGES	05/01/2024	21	297.00
CDA	ASHTON, PAUL H.	04/04/2024	29684	590.80
CDA	CHEMTECH/FORD LABORATORIES	04/04/2024	29685	175.00
CDA	COMCAST CABLE	04/04/2024	29686	484.08
CDA	DOCUMART OF UTAH, INC.	04/04/2024	29687	823.72
CDA	DS ACCOUNTING SERVICES LLC	04/04/2024	29688	1,650.00
CDA	GOTO COMMUNICATIONS, INC.	04/04/2024	29689	450.60
CDA	GREATAMERICA FINANCIAL SERVICES CORPORAT	04/04/2024	29690	320.40
CDA	HOME DEPOT CREDIT SERVICES	04/04/2024	29691	703.76
CDA	JANI-SERV INC.	04/04/2024	29692	400.00
CDA	MICHELLE CLARK	04/04/2024	29693	43.87
CDA	ROCKY MOUNTAIN POWER	04/04/2024	29694	727.73
CDA	S.L. COUNTY PUBLIC WORKS ENGINEERING	04/04/2024	29695	250.00
CDA	US BANK	04/04/2024	29696	6,943.07
CDA	WASTE MANAGEMENT OF UTAH, INC	04/04/2024	29697	187.23
CDA	XMISSION	04/04/2024	29698	15.00
CDA	BLUE STAKES OF UTAH 811	04/11/2024	29699	80.10
CDA	CERTIFIED FIRE & SECURITY	04/11/2024	29700	100.00
CDA	CHEMTECH/FORD LABORATORIES	04/11/2024	29701	175.00
CDA	CORE & MAIN LP	04/11/2024	29702	73,089.06
CDA	DOUANGTA SENGPRASEUT	04/11/2024	29703	46.87
CDA	FREEDOM MAILING SERVICE	04/11/2024	29704	2,827.06
CDA	JANI-SERV INC.	04/11/2024	29705	400.00
CDA	LOWE'S BUSINESS ACCOUNT	04/11/2024	29706	36.40
CDA	MATRIX EXCAVATION, INC.	04/11/2024	29707	9,176.00
CDA	ORS -- CHILD SUPPORT SERVICES	04/11/2024	29708	110.77
CDA	PRO SECURITY PRODUCTS	04/11/2024	29709	479.88
CDA	ROCKY MOUNTAIN POWER	04/11/2024	29710	9,328.53
CDA	SANDY CITY CORPORATION	04/11/2024	29711	14.98
CDA	STATE OF UTAH FUEL NETWORK	04/11/2024	29712	995.97
CDA	SUNRISE ENGINEERING	04/11/2024	29713	23,793.50
CDA	THOMSON REUTERS -- WEST	04/11/2024	29714	312.00
CDA	UPPER CASE PRINTING, INC.	04/11/2024	29715	996.03
CDA	UTAH STATE TREASURERS OFFICE	04/11/2024	29716	44,457.16
CDA	WHITE CITY WATER IMP. DISTRICT	04/11/2024	29717	57.00
CDA	CHEMTECH/FORD LABORATORIES	04/18/2024	29718	175.00
CDA	COMCAST CABLE	04/18/2024	29719	203.78
CDA	DOMINION ENERGY	04/18/2024	29720	556.55
CDA	DOUGLAS LARSON	04/18/2024	29721	91.13
CDA	JASON LIVELY	04/18/2024	29722	1,730.55
CDA	JORDAN VALLEY WATER CONS. DIST	04/18/2024	29723	50.00
CDA	PITNEY BOWES	04/18/2024	29724	120.85
CDA	STERICYCLE, INC.	04/18/2024	29725	631.68
CDA	UT CORRECTIONAL INDUSTRIES	04/18/2024	29726	421.74
CDA	UTAH LOCAL GOVERNMENTS TRUST	04/18/2024	29727	.00
CDA	WASATCH FRONT WASTE & RECYCLING	04/18/2024	29728	58.50
CDA	UTAH LOCAL GOVERNMENTS TRUST	04/18/2024	29729	3,709.61
CDA	COMCAST CABLE	04/25/2024	29730	278.04

Journal	Payee or Description	Date	Check Number	Amount
CDA	DANE BOLLWINKEL	04/25/2024	29731	84.00
CDA	DENNIS B ANGUS	04/25/2024	29732	30.00
CDA	DUSTIN CLARK	04/25/2024	29733	70.00
CDA	MOUNTAINLAND SUPPLY DEPT	04/25/2024	29734	988.39
CDA	ORS - CHILD SUPPORT SERVICES	04/25/2024	29735	110.77
CDA	PEHP - LTD PROGRAM	04/25/2024	29736	320.45
CDA	PEHP GROUP INSURANCE	04/25/2024	29737	354.54
CDA	PEHP INSURANCE -- HEALTH & DENTAL	04/25/2024	29738	12,396.64
CDA	UTAH STATE TAX COMMISSION	04/25/2024	29739	3,936.44
CDA	UTAH WATER USERS ASSOCIATION	04/25/2024	29740	200.00
CDP	DIRECT DEPOSIT TOTAL	04/12/2024	92201	34,064.04
CDP	DIRECT DEPOSIT TOTAL	04/26/2024	92202	16,955.30
CDP	Ashton, Paul H - DIR DEP	04/12/2024	4122401	.00
CDP	Bowles, Daniel S. - DIR DEP	04/12/2024	4122402	.00
CDP	Cardenaz, Phillip S. - DIR DEP	04/12/2024	4122403	.00
CDP	Christensen, Elaine - DIR DEP	04/12/2024	4122404	.00
CDP	Cutler, Cody - DIR DEP	04/12/2024	4122405	.00
CDP	Flint, Paulina - DIR DEP	04/12/2024	4122406	.00
CDP	GUZMAN,MISHELL - DIR DEP	04/12/2024	4122407	.00
CDP	Hanni, Cindy K. - DIR DEP	04/12/2024	4122408	.00
CDP	Johansen, Robert - DIR DEP	04/12/2024	4122409	.00
CDP	Johnson, Ryan R. - DIR DEP	04/12/2024	4122410	.00
CDP	Lucas, James B. - DIR DEP	04/12/2024	4122411	.00
CDP	Peterson, Ian - DIR DEP	04/12/2024	4122412	.00
CDP	Seiger-Webster, Christy M - DIR DEP	04/12/2024	4122413	.00
CDP	True, Garry - DIR DEP	04/12/2024	4122414	.00
CDP	Winger, David S. - DIR DEP	04/12/2024	4122415	.00
CDP	Ashton, Paul H - DIR DEP	04/26/2024	4262401	.00
CDP	Bowles, Daniel S. - DIR DEP	04/26/2024	4262402	.00
CDP	Cardenaz, Phillip S. - DIR DEP	04/26/2024	4262403	.00
CDP	GUZMAN,MISHELL - DIR DEP	04/26/2024	4262404	.00
CDP	Johnson, Ryan R. - DIR DEP	04/26/2024	4262405	.00
CDP	Lucas, James B. - DIR DEP	04/26/2024	4262406	.00
CDP	Peterson, Ian - DIR DEP	04/26/2024	4262407	.00
CDP	Winger, David S. - DIR DEP	04/26/2024	4262408	.00
Grand Totals:				288,359.41

Report Criteria:

Includes the following check types:

Manual, Payroll, Supplemental, Termination, Void

Includes unprinted checks

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Description	GL Account	Amount	D
04/07/2024	PC	04/12/2024	4122401	Ashton, Paul H	86		51-1111	3,515.92-	D
04/07/2024	PC	04/12/2024	4122402	Bowles, Daniel S.	30		51-1111	1,990.62-	D
04/07/2024	PC	04/12/2024	4122403	Cardenaz, Phillip S.	40		51-1111	1,719.73-	D
04/07/2024	PC	04/12/2024	4122404	Christensen, Elaine	45		51-1111	15,151.79-	D
04/07/2024	PC	04/12/2024	4122405	Cutler, Cody	150		51-1111	410.63-	D
04/07/2024	PC	04/12/2024	4122406	Flint, Paulina	80		51-1111	403.20-	D
04/07/2024	PC	04/12/2024	4122407	GUZMAN,MISHELL	43		51-1111	1,267.22-	D
04/07/2024	PC	04/12/2024	4122408	Hanni, Cindy K.	46		51-1111	36.43-	D
04/07/2024	PC	04/12/2024	4122409	Johansen, Robert	130		51-1111	378.20-	D
04/07/2024	PC	04/12/2024	4122410	Johnson, Ryan R.	47		51-1111	2,733.11-	D
04/07/2024	PC	04/12/2024	4122411	Lucas, James B.	52		51-1111	2,623.10-	D
04/07/2024	PC	04/12/2024	4122412	Peterson, Ian	54		51-1111	1,324.10-	D
04/07/2024	PC	04/12/2024	4122413	Seiger-Webster, Christy M	140		51-1111	410.63-	D
04/07/2024	PC	04/12/2024	4122414	True, Garry	120		51-1111	405.63-	D
04/07/2024	PC	04/12/2024	4122415	Winger, David S.	70		51-1111	1,693.73-	D
04/21/2024	PC	04/26/2024	4262401	Ashton, Paul H	86		51-1111	3,515.92-	D
04/21/2024	PC	04/26/2024	4262402	Bowles, Daniel S.	30		51-1111	1,829.42-	D
04/21/2024	PC	04/26/2024	4262403	Cardenaz, Phillip S.	40		51-1111	1,719.73-	D
04/21/2024	PC	04/26/2024	4262404	GUZMAN,MISHELL	43		51-1111	1,267.22-	D
04/21/2024	PC	04/26/2024	4262405	Johnson, Ryan R.	47		51-1111	2,733.11-	D
04/21/2024	PC	04/26/2024	4262406	Lucas, James B.	52		51-1111	2,623.10-	D
04/21/2024	PC	04/26/2024	4262407	Peterson, Ian	54		51-1111	1,399.62-	D
04/21/2024	PC	04/26/2024	4262408	Winger, David S.	70		51-1111	1,867.18-	D
Grand Totals:								51,019.34-	

D = Direct Deposit