

**WHITE CITY WATER IMPROVEMENT DISTRICT
BOARD OF TRUSTEES**

Planning Committee

District Office
999 Galena Drive
Sandy, Utah

Wednesday, June 18, 2025

Members

Present: Paulina Flint, Chair; Bob Johansen, Vice Chair; Garry True, Treasurer; Christy Seiger-Webster, Clerk

Members

Absent Cody Cutler

Others

Present: Paul Ashton, Sue Dean, Cliff Linford, James Lucas,

5:00 P.M. - PLANNING COMMITTEE MEETING

1. Call to Order and Determination of Quorum - The Planning Committee Meeting of the White City Water Improvement District Board of Trustees was called to order at 5:00 p.m. on Wednesday, June 18, 2025 by Chair Paulina Flint at the District Office. It was determined a quorum was present with Mr. Cutler absent.
2. Sunrise Engineering Report
 - Status of Canal Easement - Cliff Linford - Cliff reported he and his surveyor are currently working on the easement. We will go forward with 7-1/2 ft. off center line on the west and all the way to the property line on the east. The easement will involve 4 homes. The surveyor will be working with Paul next week.
 - Status of Poppy Lane Phase 2 Design - Cliff stated we will be meeting tomorrow to review 50% plan set. This will take us to 9400 South. The next run would be Onyx to Emerald. He reviewed various issues including the amount of concrete which we would need to pull, increased costs, date of the "Last Blast of Summer" event, and other concerns. Cliff and James will get back to us on costs. Our goal is to at least get to the canal.
 - General Engineering - Cliff reported there were no General Engineering items for review. **It was moved by Mr. True, seconded by Mr. Johansen the Sunrise Engineering Report be accepted. The motion was approved with the following vote: Messrs. True and Johansen, aye; Ms. Seiger-Webster and Flint, aye.**

3 Manager Reports
 Operations Manager Report

- Water Use Report - James reported for the month of May we pumped 87.9 M gallons, billed 78.7M gallons, which is 9.2 M unaccounted for, roughly 10%. He noted we pumped twice as much in May than in April, with less unaccounted for. We are selling water as fast as we can pump it.
- Status of Poppy Lane Pipeline Construction - James reported all pipes are in the ground; we tied into the new water main; Poppy/Galena connection scheduled for next week. We are hoping to install hydrants tomorrow. Had ductile iron on order but had some quality problems. Finally went to another supplier, and are now waiting for new cost information on pipe for hydrants.
- Well;5A Pump Replacement Update -James advised we have had a bit of a hiccup with Rocky Mountain Power because of the costs involved in the crossing of WCWID and Rocky Mountain's lines. They have finally come up with a solution to the problem after 3 attempts. They were here yesterday, to get it done. Work has begun to rehab the well. It was noted we need to start looking for a new well site outside of the area of other wells. This would be a good item for the Retreat discussion.
- General Repair and Maintenance - James reviewed repair and maintenance issues on Roseboro, Amaryllis, and Amber Lane. Ian is hoping to have meters completed by the end of the month. **It was moved by Mr. True, seconded by Mr. Johansen the Operations Manager Report be accepted. The motion was approved with the following vote: Ms. Seiger-Webster and Flint, aye; Messrs. Johansen and True, aye.**

Assistant General Manager Report -

Paul will report for Ryan who is excused this week. He noted that he has asked James to write up a piece for the newsletter regarding the backflow situation in Draper, so our folks know what we are doing to avoid that situation.

- Newsletter Deadline - June 26, 2025 - Paulina suggested that we showcase in the newsletter that every time someone repairs or amends a their sprinkling system, backflow needs to be installed, and why. Please send additional suggestions for the newsletter to Paul or Ryan.

General Manager Report

- Legislative Report- Paul reported on legislative issues including storm drain requirements. Historically this water went to the Great Salt Lake. Also the legislature is still pushing tiered rates. This is going to be an ongoing issue between conservation and revenue. These are two bills the Board needs to be aware of
- ITNow Contract Renewal - Paul advised it is time to renew the contract with ITNow for security and internet. Rya and James have met with them and recommended we renew that contract. A copy is included in the meeting packet. The monthly cost increased very little.
- Insurance Needs and Renewal - Paul reported we have met with insurance agency regarding District needs. It is time to consider renewal of our coverage. Rates increased about 6%. Information is included in the meeting packet.
- Annual Employee Review - Paul stated it is time for the annual employee review. Board members have received his memo with recommendations in their meeting packet. He stated we have an excellent staff. We will also need to talk about the Board of Trustees in Closed Session in the regular Board meeting. **It was moved by Mr. Johansen, seconded by Mr. True, the General Manager Report be accepted. The motion was approved with the following vote: Ms. Seiger-Webster and Flint, aye; Messrs. True and Johansen, aye.**

The Planning Committee meeting was closed.

RECESS - OPEN BOARD OF TRUSTEES GENERAL MEETING - No recess was taken.

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Wednesday, June 18, 2025

Members

Present: Paulina Flint, Chair; Bob Johansen, Vice Chair; Garry True, Treasurer; Christy Seiger-Webster, Clerk

Members

Absent Cody Cutler

Others

Present: Paul Ashton, Sue Dean, Dave Sanderson

1. Call to Order and Determination of Quorum -

The General Meeting of the White City Water Improvement District Board of Trustees was called to order by Chair Paulina Flint at 6:00 p.m. on Wednesday, June 18, 2025 at the District office. It was determined a quorum was present, with Mr. Cutler absent.

2 Public Comment -

There were no public representatives present, and Mr. Ashton stated no public comment has been received in person, in writing or electronically.

3 Approval of Minutes of May 21, 2025 -

After review, it was moved by Ms. Seiger-Webster, seconded by Mr. Johansen the Minutes of the White City Water Improvement District Board of Trustees meeting of May 21, 2025 be approved. The motion was approved with the following vote: Ms. Seiger-Webster and Flint, aye; Messrs. True and Johansen, aye.

It was moved by Mr. True, seconded by Mr. Johansen the Financial Report be delayed for Mr. Sanderson's arrival. The motion was approved with the following vote: Ms. Seiger-Webster and Flint, aye; Messrs. Johansen and True, aye.

4. Accountant/Financial Report- Dave Sanderson Mr. Sanderson distributed copies of the Residential Water Sales Report for May, 2025. Financial reports are included in the meeting packet.

- Year to Date Report for May, 2025-On his arrival, Mr. Sanderson reviewed financial reports and charts which are included in the meeting packet. The Board briefly discussed possible impact on the budget of rising costs of construction on projects. **It was moved by Mr. True, seconded by Ms. Seiger-Webster the Year to Date Report for May, 2025 be accepted. The motion was approved with the following vote: Messrs. Johansen and True, aye; Ms. Seiger-Webster and Flint, aye.**
- Approval of May, 2025 Expenses - After review, **It was moved by Ms. Seiger-Webster, seconded by Mr. Johansen, the May,, 2025 Expenses be approved. The motion was approved with the following vote: Messrs. True and Johansen, aye; Ms. Flint and Seiger-Webster, aye.**

5. **General Manager Report**

Mr. Ashton stated the meeting dates for the Utah Water User meeting have ben changed to not conflict with the AWWA meetings in Vernal. Meetings are listed on the meeting agenda. He noted we do not yet have information on the Annual UASD meetings.

Upcoming Conferences, Seminars and Meetings

- IMS/AWWA Annual Conference - September 29 - October 2, 2025 -
- Utah Water Users Fall Summit - September 22-23, 2025 - Davis Convention Center
- RWAU Fall Conference - August 25-27, 2025
- Caselle Annual Conference - October 2-3, 2025
- Rural Water Spring Conference - February 23, 2026, St. George
- Utah Water Users Conference - March 16-18, 2026 - St. George

It was moved by Mr. True, seconded by Mr. Johansen the General Manager Report be accepted. The motion was approved with the following vote: Ms. Flint and Seiger-Webster, aye; Messrs. Johansen and True, aye.

6. Discussion and Action Re: ITNow Contract Renewal -

Mr. Ashton stated it is tune to review the contract with ITNow for computer security and internet services. After discussion, and based on the recommendation of

Mr. Johnson and Mr. Lucas, it was recommended renewal of the contract for a 3-year term be approved. A copy of the agreement is included in the meeting packet. **It was moved by Ms. Seiger-Webster, seconded by Mr. Johansen, the contract renewal with ITNow be approved. The motion was approved with the following vote: Messrs. True and Johansen, aye; Ms. Seiger-Webster and Flint, aye.**

7. Discussion and Action Re: Insurance Needs and Renewal 2025-2026

Mr. Ashton noted insurance needs of the District were discussed during the Planning meeting. It is time to consider renewal of our existing contract for coverage or look at making a change. Information is in the meeting packet. After review, **it was moved by Mr. True, seconded by Ms. Seiger-Webster the current insurance contract be renewed for 2026. The motion was approved with the following vote: Messrs. Johansen and True, aye; Ms. Seiger-Webster and Flint, aye.**

8 Discussion and Action Re: Resolution 2025 06-001 - Resolution Setting 2025 Zero Property Tax Rate

Mr. True stated it has been the tradition of the District no property taxes would be assessed to residents and it is his recommendation we continue to do so. **Mr. True read the short title "A Resolution #2025-06-001, "A Resolution Setting 2025 Zero Property Tax Rate", and moved it be approved. The motion was seconded by Mr. Johansen, and approved with the following vote: Ms. Seiger-Webster and Flint, aye; Messrs. True and Johansen, aye.**

9 Closed Session if needed, as allowed under Utah Code Ann. 52-4-205

It was moved by Mr. True, seconded by Ms. Seiger-Webster, the regular meeting be closed and the Board moved into Closed Session to discuss Personnel Review Issue and Board membership matters. The motion was approved with the following vote: Messrs, Johansen and True, aye; Ms. Flint and Seiger-Webster, aye.

I, Paulina Flint, Chair of the White City Water Improvement District, hereby certify that on Wednesday, June 18, 2025, the public meeting was closed and the Board moved into Closed Session to discuss Personnel Review Issues and Board Membership matters, and that no other decisions or actions were taken at that time.



Paulina Flint, Chair

The closed session was not recorded and no minutes were taken.

- A. Discussion of the Character, Professional Competence or Physical or Mental Health of an Individual . (Utah Code Ann. 52-4-205)
- B Strategy Sessions to discuss pending or reasonably imminent litigation (Utah Code Ann. 52-4-205)_
- C. Strategy Session to discuss the purchase, exchange or lease of real property (Utah Code Ann. 52-4-205)
- D Discussion regarding deployment security, personnel, devices or systems and (Utah Code 52-4-205)
- E. Investigative proceedings to investigate allegations of criminal misconduct. (52-4-205)

Those attending the Closed Session were: Paul Ashton, Garry True, Bob Johansen, Paulina Flint, Sue Dean, and Christy Seiger-Webster , **It was moved by Mr. True, seconded by Ms. Seiger-Webster the Closed Session meeting be adjourned at 6:15 p.m. The motion was approved with the following vote: Ms. Seiger-Webster and Flint, aye; Messrs. True and Johansen, aye.**

10 Water System Issues -

There were no additional Water System issues for discussion.

11. Annual Employee Reviews and Action on Recommendations (2025)

It was moved by Ms. Seiger-Webster, seconded by Mr. True that per discussion in Closed Session, recommendations for employees raises and a bonus for Paul Ashton as outlined in the memo to the Board be approved. The motion was approved with the following vote: Messrs. Johansen and True, aye; Ms. Flint and Seiget-Webster, aye.

1 2. Discussion and Action Re: Board of Trustees

Mr. Ashton stated that Cody Cutler has moved out of the District and according to Utah Code 17B-1-3022B, in order to serve on the District's elected Board of Trustees, a trustee must be a resident, living within the boundaries of the District. Mr. Ashton stated he has sent a letter to Mr. Cutler explaining the Utah Code section which applies. Since Mr. Cutler is no longer living in the District, and has not been able to identify a residence in the District, we have given him notice that we will miss his service in the White City Water Community and the Board will declare his seat vacant. Mr. Ashton has given instructions to staff to prepare a notice seeking a replacement to serve out his term. After discussion, **It was moved with sadness by Mr. True, that Mr. Cutler's seat on the Board of Trustees be declared vacant, and that a notice seeking a replacement to serve out his term be prepared. The motion was seconded by Ms. Seiger-Webster and approved with the following vote: Messrs. True and Johansen, aye; Ms. Flint and Seiger-Webster, aye.** It was suggested by Ms. Flint

that a service award for his exemplary service on the Board for many years will be prepared for presentation to him. Mr. Ashton will work on it.

Mr. Ashton stated for the record he will be retiring as General Manager in July of this year. He would like to remain as General Counsel and suggested Ryan Johnson be appointed as Acting General Manager. He has been with the district for 22 years starting as a meter reader and is now working on an advanced degree. **It was moved by Mr. True, seconded by Mr. Johansen, Mr. Ashton's recommendations be approved with Paul Ashton as General Counsel, and Ryan Johnson as Acting General Manager after July 1, 2025. The motion was approved with the following vote: Ms. Flint and Seiger-Webster, aye; Messrs. Johansen and True, aye.**

Mr. Ashton said he would like to notify the public he will be resigning July 1 and will serve as General Counsel, and that Ryan Johnson will serve as Acting General Manager. **It was moved by Mr. True, seconded by Ms. Seiger-Webster, Ryan Johnson be appointed Acting General Manager, and Paul Ashton be appointed as General Counsel. The motion was approved with the following vote: Messrs. True and Johansen, aye; Ms. Flint and Seiger-Webster, aye.**

13. Suggested Items for Future Board Meetings

There were no suggestions at this time.

14. Adjourn

It was moved by Mr. Johansen the meeting adjourn.

Respectfully submitted,


Susan A. Dean, Secretary

Approved:


Paulina Flint, Chair