

White City Water  
Improvement District  
Meeting of the  
Staff Planning /  
Board of Trustees

February 21, 2024

5:00 p.m.

# WHITE CITY WATER IMPROVEMENT DISTRICT BOARD OF TRUSTEES

999 East Galena Drive  
Sandy Utah  
Wednesday, February 21, 2024  
5:00 P.M.

## A G E N D A

**This meeting will not have a virtual/electronic component. Those interested in participating will need to attend personally or make other arrangements.**

**Portions of the meetings may be closed for reasons allowed by statute. Motions relating to any of the items listed below, including final action, may be taken.**

### 5:00 p.m. – PLANNING MEETING

1. Call to Order and Determination of Quorum
2. Sunrise Engineering Report -- Cliff Linford
  - Status of Water Storage Tank
  - Status of 10000 South Pipeline Project
  - Status of 2024 WCWID Capital Facilities Plan
  - Work release for Amber Ln/Poppy Ln Pipeline Replacement Projects
  - General Engineering
    - Well 8 Discharge piping

### 3. Manager Reports

#### **Operations Manager Report**

- Water Usage Report and Discussion re: per capita use
- General Repair and Maintenance Update

#### **Assistant General Manager's Report**

- Report on WCWID Staffing Needs
- PTIF/Financial- Update

#### **Office Manager Report**

- Newsletter Deadline February 26, 2024
- Annual Shred is scheduled for March 14, 2024

#### **General Manager's Report**

- Legislative Report
- Status of Water Change Application(s)

### 4. Close Planning Meeting

Notice of Special Accommodation During Public Meetings: In Compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the office at 801-571-3991 at least three days prior to the meeting.

## RECESS – OPEN BOARD OF TRUSTEES GENERAL MEETING

1. Call to Order and Determination of Quorum
2. Public Comment

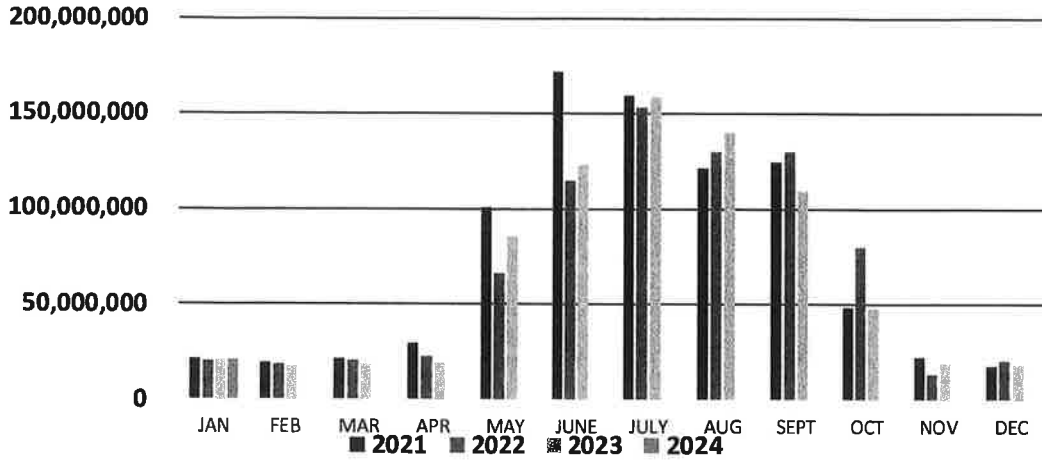
**Any person wishing to comment on non-public hearing matters or other water system issues may do so by coming to the table and giving their name and address for the record. Comments should be limited to 3 minutes unless additional time is granted by the Chair.**

3. Approval of Minutes of January 6, 2024- Board Retreat
4. Approval of Minutes of January 17, 2024
5. Accountant/Financial Report
  - Year to Date Report for January 2024
  - Approval of 2024 Expenses
6. General Managers Report

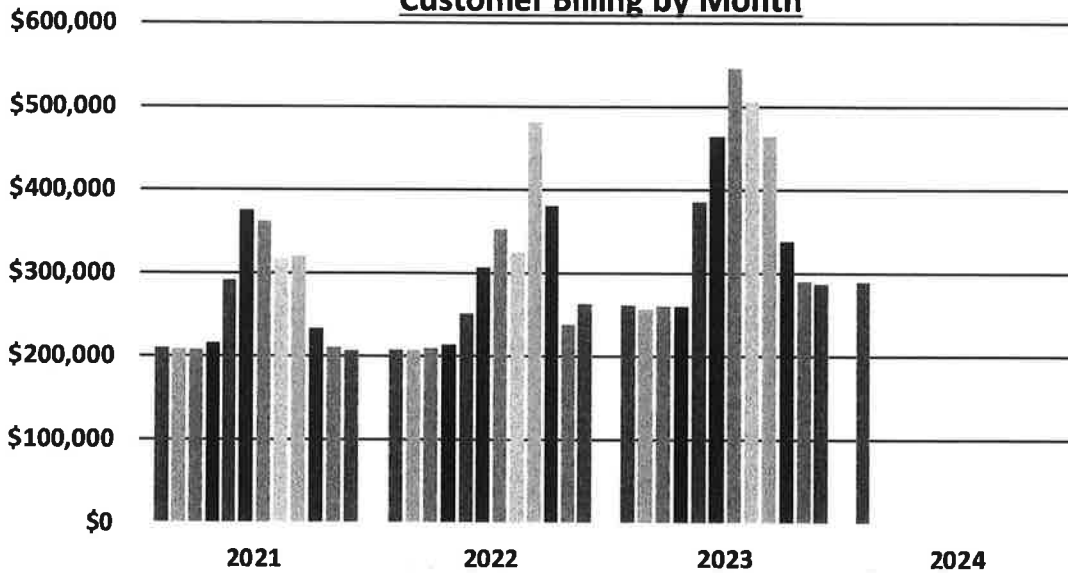
### Upcoming Conferences, Seminars & Meetings:

- RWAU Conference, Feb 27 - Mar 1, 2024 -- St George – **Paulina, Bob, Cody, Christy, Ryan & Danny** -- Registered
  - Utah Water Law & Policy Seminar -- March 18, 2024 -- St George -- **Paul, Paulina, Bob & Cody** -- Registered
  - UWUA Workshop, March 19-20, 2024 -- St George – **Bob, Cody, Paulina, & Paul**
7. Discussion and Action RE: Sunrise Work Release 2024-1 – combined Amber Ln/Poppy Ln Pipeline Replacement Projects
  8. Discussion and Action RE: 2024 Election
  9. Closed Sessions, if needed as allowed under Utah Code Ann. 52-4-205
    - A. Discussion of the Character, Professional Competence or Physical or Mental Health of an Individual.
    - B. Strategy sessions to discuss pending or reasonably imminent litigation.
    - C. Strategy sessions to discuss the purchase, exchange, or lease of real property.
    - D. Discussion regarding deployment of security personnel, devices, or systems; and
    - E. Investigative proceedings regarding allegations of criminal misconduct.
  10. Water System Issues
  11. Suggested Items for Future Board Meetings.
  12. Adjourn

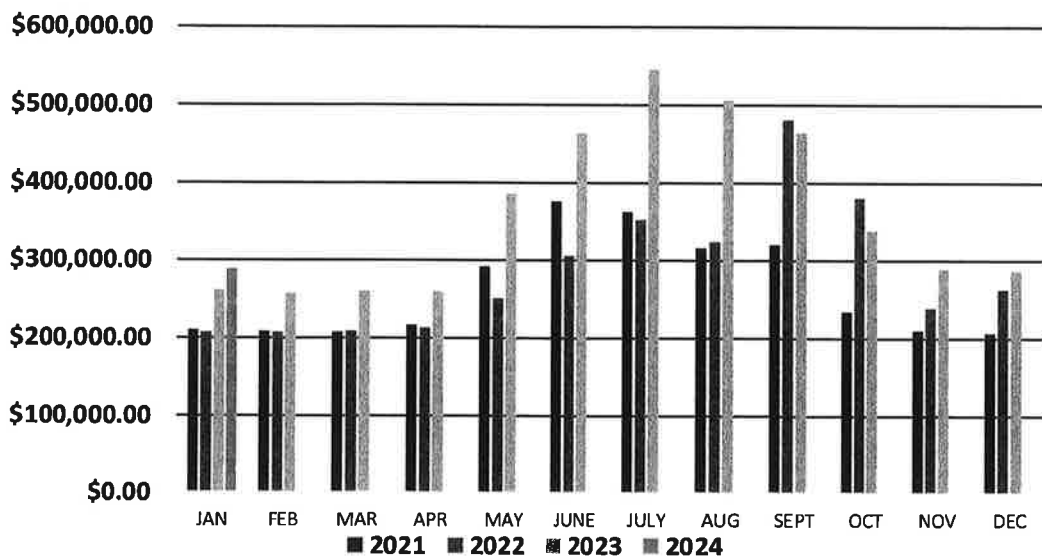
### Customer Usage by Year (Gallons)



### Customer Billing by Month



### Customer Billing by Year



## WHITE CITY WATER IMPROVEMENT DISTRICT

### Board of Trustees

District Office

999 Galena Drive

Sandy, Utah

Wednesday, January 17, 2024

#### Members

Present: Paulina Flint, Chair; Bob Johansen, Vice Chair; Christy Seiger-Webster, Clerk; Cody Cutler

#### Members

Excused: Garry True, Treasurer

#### Others

Present: Paul Ashton, Elaine Christensen, Sue Dean, Ryan Johnson, Cliff Linford, James Lucas,

### 5:00 p.m. PLANNING MEETING

1. Call to Order and Determination of Quorum - The Planning Meeting of the White City Water Improvement District Board of Trustees was called to order by Chair Paulina Flint at 5:00 p.m. on Wednesday, January 17, 2024 at the District Office. It was determined a quorum was present with Mr. True excused.
2. Sunrise Engineering Report
  - Status of Water Storage Tank - Cliff Linford reported he will meet with the contractor this afternoon. It looks like the project will be completed by the end of April. Next week complete piping between the tanks, pressure test, bacT, and connections to the tank will be made. There has been a delay in receipt of a coupler which has delayed filling of the tank by a couple of weeks.
  - Status of 10000 South Pipeline Project - This project is complete. The pipeline is in the corridor, and has been cleaned up., and contractors have moved off site. We are looking at starting up again next Spring. Cliff noted the location of the fiber lines were not correctly identified, and the pipe needed to be pushed further into the hill. A change order in the amount of about \$7,150.00 has been discussed previously. This amount is under Paul's discretionary amount. A change order has been signed
  - Status of WCWID 2024 Capital Facilities Plan -Cliff advised he is working with Paul on the Plan to make sure all bases are covered. Hoping to present the plan at the February meeting.
  - General Engineering - Cliff reported based on discussions at the Retreat on water rights, he has reviewed the 2020 Water Supply Plan. After review of the numbers, he recommended we go with full flow numbers vs. volume numbers in the Plan. We have enough water to justify that choice.

He will bring work releases next month for: Amber pipeline replacement Poppy pipeline replacement, work release for modeling and Well #8 pipeline for discharge. The Capital Facilities Plan falls under General Engineering. **It was moved by Mr. Johansen, seconded by Ms. Seiger-Webster the Sunrise Engineering Report be accepted. The motion was approved with the following vote: Messrs. Johansen and Cutler, aye; Ms. Seiger-Webster and Flint, aye.**

3. Manager Reports

**Operations Manager Report**

- 204 Water Usage Report and Discussion of Water Loss Percentages -James reported we pumped 18.8M gallons in December and billed 22.5M for 15.3% unaccounted for, and a dollar amount of \$287,000. In December, 2022 we pumped 2M gallons more and billed \$25,000 less. Last year we billed 7881M pumped 845M, with unaccounted 7.55%. Dollar comparisons for 2022 and 2023 were reviewed.
- General Repair and Maintenance Update - James reported there was a main line break on Barium and the hydrant was replaced. We did have one positive BactT sample. He will re sample tomorrow. Paul asked if we have per capita use numbers. Ryan will get numbers to him. **It was moved by Ms. Seiger-Webster, seconded by Mr. Johansen the Operations Manager Report be accepted. The motion was approved with the following vote: Messrs. Cutler and Johansen, aye; Ms. Seiger-Webster and Flint, aye.**

**Assistant General Manager Report**

- Report on WCWID Staffing Needs- Ryan reported we have 5 applications for the clerk position, and three interviews are set for Friday. There has been a good response, from qualified candidates. This is a full-time clerk position. Also working with Rory on ads for a water worker as well. **It was moved by Mr. Johansen, seconded by Mr. Cutler the Assistant General Manager Report be accepted. The motion was approved with the following vote: Ms Flint and Seiger-Webster, aye; Messrs Johansen and Cutler, aye.**

**Office Manager Report**

- Newsletter Deadline - January 22, 2024 - Elaine stated items for the newsletter are due by January 22. Suggested items include: a reminder to residents to keep snow away from meters, a status report on current projects. Paul stated there were no legislative issues to include. **It was moved by Mr. Cutler, seconded by Ms. Seiger-Webster the Office Manager Report be accepted. The motion was approved with the following vote: Messrs. Johansen and Cutler, aye; Ms. Seiger-Webster and Flint, aye.**

Wednesday, January 17, 2024

**General Manager Report**

- Legislative Report -Paul stated the Legislative Session has begun with some water bills filed. A number of them have worked their way through the process and he has no problem with them. He is working on HB280 to make some changes. This bill would set up a water infrastructure fund. Study group now meeting to discuss the role of property tax in water funding.
  - Status of Water Change Application - Regarding the change application we are waiting for the report from Cliff. Paul will work with Don Barnett.
  - Lone Peak Water Company dba White City Water Company- Paul noted the Annual meeting will be held following the Board meeting. **It was moved by Mr. Johansen, seconded by Ms. Seiger-Webster the General Manager Report be accepted. The motion was approved with the following vote: Messrs. Cutler and Johansen, aye; Ms. Seizer-Webster and Flint, aye.**
4. Close Planning Meeting - The Planning meeting was closed.

To Do's  
White City Water Improvement District  
Board of Trustees - Planning Committee  
Wednesday, January 17, 2024

1. Cliff will bring change orders for: Amber Lane Pipeline Replacement; Poppy Pipeline Replacement, Well #8 pipeline for discharge, project modeling, Capital Facilities Plan falls under General Engineering.
2. Ryan will get per capita water use numbers to Paul.
3. James will resample positive BacT sample from January
4. Paul will work with Don Barnett on change application
- 5/ Bob and Cody added to attendees for Utah Water Law conference.



**WHITE CITY WATER IMPROVEMENT DISTRICT  
BOARD OF TRUSTEES RETREAT**

**999 Galena Drive**

**Sandy, Utah**

**Saturday, January 6, 2024**

**Minutes**

**DRAFT**

Members

Present: Paulina Flint, Chair; Ben Johansen, Vice Chair; Garry True, Treasurer; Christy Seiger-Webster, Clerk; Cody Cutler

Others

Present: Paul Ashton, Don Barnett, John Crandall, Sue Dean, Ryan Johnson, Cliff Linford, James Lucas, Dave Sanderson

**1. Call to Order and Determination of Quorum**

The White City Water Improvement District Board Retreat was called to order at 9:00 a.m. on Saturday, January 6, 2024 at the District Office by Chair Paulina Flint. It was determined a quorum was present.

**2 General Discussion of Capital Facilities Plan and Upcoming Projects (9:00 am)**

Cliff Linford distributed maps and a copy of his slide presentation, for Board review and discussion. Subjects included in the presentation were: WCWID System Overview - including maps; WCWID System by Age, 1995-2023 Improvements; - including map; WCWID Pipe Statistics, Pipe Replacement Curves; Pipe Age Replacement Analysis; 2022 Bond Project Summary; CIP Projects - Facilities/Engineering; CIP Projects - Pipeline Replacements; CIP Projects Summary with map and Conclusions. Possible future needs, projects and options were discussed. Cliff recommended we stay with a 2,000 - 2,300 ft. annual pipe replacement policy Mr. Johansen stated we may need to look at a possible cost of living rate increase periodically, and do another Rate Committee in the future in order to keep up with inflation and increases in costs. Cliff reviewed the status of our 2 current projects, the water storage tank and the transmission line.

James reviewed radio-read meter options from our existing towers. Advantages to the District and to residents were also discussed. Paulina stated she would like to see the Ogden ISO audit if it is public. Cliff may be able to get a copy. Cliff reviewed other projects in his handout with possible changes discussed. Cliff will finalize the Capital Improvement Plan and bring it to the February meeting for review and approval.

**3 General Discussion of Water Rights Adjudication and Change Application(s) (10:00 am)**

Don Barnett reviewed his slide presentation regarding the Districts 12 water rights history. Ten rights are perfected, and quantified with 2 that have never been

proofed, or quantified. The goal is to have all water rights combined in all of our wells. He reviewed the big steps along the way. Don also reviewed the adjudication process and noted there were no objections to our final decree we are waiting for the final decree from the court for the 10 rights. Options on how to proceed were discussed. Don will come back to the Board with 2 change applications to file now; 10 perfected rights in name of the Company based on volume, 2 unperfected rights in name of District to be based on flow depending on review of volume. Points of diversion were discussed. Paul will look at edit of 40 Year Plan, Chris and Don will look at Wells 1 and 2. Sunrise will do an analysis exploring possible future well site and look at the Sandy Settlement Agreement regarding water use.

4. General Discussion of District's Funding for Capital Projects (11:00)

Dave Sanderson reviewed the Residential Water Sales Report for December, 2023 and year-end numbers. We will end the year with total of \$4,278,000 for residential and commercial water sales combined. He also reviewed the Preform which he distributed for discussion. It includes Historic as well as projected numbers for Operating Revenue, Operating Expenses, Bond Payments and Capital Outlay for 2024-2027, which the Board reviewed and discussed. He stressed that these are projected numbers. Possible future capital projects and financing were discussed.

John Crandall reviewed bond related matters such as arbitrage, and what we need to anticipate in future planning. John stated we would be very wise to look at annual cost of living increases which are a little easier for the public to take. Bonding in general was discussed and needs to be used cautiously.

5. General Discussion of other Water System., Legislative and other matters for Future Consideration

Paul presented a brief overview of legislative concerns which could impact the District such as a tax on all water providers to pay for water projects at the state level. Bob suggested that as a Board we need to start talking about future Cost of living rate increases. John Crandall discussed his concerns regarding budgeting for depreciation which is being discussed at some levels. Dave Sanderson stated there is a difference between budgeting for depreciation and charging for depreciation are two different things.

6. Adjourn

**It was moved by Mr. Johansen the meeting adjourn.**

Respectfully submitted,

Approved

Susan A. Dean, Secretary

Paulina Flint, Chair

**D R A F T**

To Do's  
White City Water Improvement District  
Board of Trustees Retreat  
Wednesday, January 6, 2024

1. Paulina would like a copy of the Ogden ISO Audit if it is available to the public. Cliff will request a copy.
2. Cliff will finalize the Capital Improvement Plan for discussion at the February Board meeting.
3. Don Barnett will prepare 2 Change Applications, 1 for Perfected Water Rights and one for unperfected water rights to be filed now.
- 4/ Don Barnett will look at Wells 1 & 2
5. Sunrise will do an analysis exploring future well sites.
- 6, Sunrise will look at Sandy Settlement Agreement regarding water use

RECESS - OPEN BOARD OF TRUSTEES MEETING, White City  
**DRAFT**  
WHITE CITY WATER IMPROVEMENT DISTRICT  
Board of Trustees

District Office  
999 Galena Drive  
Sandy, Utah

Wednesday, January 17, 2024

Minutes

Members

Present: Paulina Flint, Chair; Bob Johansen, Vice Chair; Christy Seizer-Webster, Clerk;  
Cody Cutler

Members

Excused: Garry True, Treasurer

Others

Present: Paul Ashton, Elaine Christensen, Sue Dean, Ryan Johnson, Cliff Linford,  
James Lucas,

1. Call to Order and Determination of Quorum

The regular meeting of the White City Water Improvement District Board of Trustees was called to order by Chair Paulina Flint at 6:00 p.m. Wednesday, January 17, 2024 at the District Office. It was determined a quorum was present with Mr. True excused.

2. Election of Officers

Mr. Ashton stated the current officers of the District are: Paulina Flint, Chair; Bob Johansen, Vice Chair; Garry True, Treasurer; Christy Seiger-Webster, Clerk. After discussion, **It was moved by Ms. Seiger-Webster, seconded by Mr. Johansen the current officers of the White City Water Improvement District Board of Trustees be retained in their ir positions for the upcoming year. The motion was approved with the following vote: Ms. Seiger-Webster and Flint, aye; Messrs. Cutler and Johansen, aye.**

3 Public Comment

There were no public representatives present, and Mr. Ashton state no public comment has been received in writing or electronically.

4. Approval of Minutes of November 15, 2023

After review, **It was moved by Mr. Johansen, seconded by Ms. Seiger-Webster, the minutes of the Board of Trustees of November 15, 2023 be approved. The notion was approved with the following vote: Ms. Flint and Seiger-Webster, aye; Messrs. Cutler and Johansen, aye.**

# DRAFT

5. Approval of Minutes of December 20, 2023

After review, it was moved by Ms. Seiger-Webster, seconded by Mr. Johansen the minutes of the Board of Trustees meeting of December 20, 2023 be approved. The motion was approved with the following vote: Messrs. Cutler and Johansen, aye; Ms. Seiger-Webster and Flint, aye.

6. Accountant/Financial Report

Year to Date for December, 2023- Dave Sanderson is excused. Mr. Ashton stated his information was presented at the Retreat and he brief reviewed the PTIF fund. It was moved by Mr. Johansen, seconded by Mr. Cutler the Year to Date Report for December, 2023 be accepted. The motion was approved with the following vote: Messrs. Cutler and Johansen, aye; Ms. Seiger-Webster and Flint, aye.

Approval of Expenses for December, 2023 - After review and discussion, It was moved by Ms. Seiger-Webster, seconded by Mr. Cutler the December, 2023 Expenses be approved. The motion was approved with the following vote: Ms. Seiger-Webster and Flint, aye; Messrs. Cutler and Johansen, aye.

7. Approval of Appended Meeting Schedule for 2024

Ma. Christensen advised there is a conflict on the 2024 Board Meeting schedule which was approved last month. It was suggested the May meeting be moved to Thursday, May 21, 2024. After discussion, It was moved by Mr. Johansen, seconded by Ms. Seiger-Webster the May, 2024 meeting of the Board of Trustees be moved to Thursday, May 21, 2024. The motion was approved with the following vote: Ms. Flint and Seiger-Webster, aye; Messrs. Cutler and Johansen, aye.

8. General Manager Report

Upcoming Conferences, Seminars & Meetings Mr. Ashton stated meeting and attendees are listed on the meeting agenda and were discussed.

- RWAYU Conference - February 27 - March 1 - St. George - Paulina, Bob, Cody, Christy, Ryan & Danny (Registered)
- Utah Water Law & Policy Seminar - March 18, 2024 - St. George, Paul, Paulina, Bob, Cody
- UWUA Workshop - March 19-20, 2024, St. George - Bob, Cody, Paulina, Paul & Christy

It was moved by Mr. Johansen, seconded by Ms. Seiger-Webster the General Manager Report be accepted. The motion was approved with the following

# DRAFT

9. Closed Session if needed under Utah Code Ann. 52-4-205

There were no Closed Session items for discussion.

- A Discussion the Character, Professional Competence, and Physical or Mental Health of an Individual.
- B. Strategy Session to Discuss pending or reasonably imminent litigation -
- C Strategy session to discuss the purchase, exchange or lease of real property.,
- D Discussion regarding the deployment of security personnel or devices or systems, and
- E Investigative proceedings regarding allegation of criminal misconduct

10. Water System Issues

There were no Water System Issues for discussion

11. Suggested Items for Future Board Meetings

12. Adjourn

**It was moved by Mr. Johansen the meeting adjourn.**

Respectfully submitted,

Approved

Susan A. Dean, Secretary

Paulina F. Flint, Chair

To Do's  
White City Water Improvement District  
Board of Trustees  
Wednesday, January 17, 2024

1. Current Board officers elected to remain in their positions for the upcoming year.
2. May Board meeting date changed to Thursday, May 21, 2024.
3. Bob and Cody added to list of attendees for Utah Water Law conference in March



WHITE CITY WATER (DISTRICT)  
BALANCE SHEET  
JANUARY 31, 2024

FUND 51

ASSETS

51-1111	CASH - US BANK CHECKING ACCT		101,534.29
51-1113	XPRESS BILL PAY CLEARING		9,428.85
51-1120	CASH CLEARING - UTILITIES	(	1,769.17)
51-1155	PTIF #5507 – OPERATING FUND	(	140,438.14)
51-1159	2020 BOND DEBT 248891000		5,176.05
51-1161	2020 BOND DEBT RES 248891001		12,798.45
51-1163	2015 BOND SERIES 240217000		479.66
51-1180	2021 BOND DEBT #221884000		29,232.75
51-1181	2021 BOND SINK A #221884001		37,780.23
51-1182	2021 BOND SINK B #221884002		2,159.39
51-1183	2021 COI #221884003		.03
51-1192	2022 PROJECT FUND 247852001	(	1,040,059.19)
51-1193	2022 BOND FUND 247852000		45,428.36
51-1311	CUSTOMER ACCOUNTS RECEIVABLE	(	14,542.75)
51-1331	INTEREST RECEIVABLE	(	28,972.21)
	TOTAL ASSETS		( 981,763.40)

LIABILITIES AND EQUITY

LIABILITIES

51-2131	ACCOUNTS PAYABLE	(	1,171,223.66)
51-2211	ACCRUED PAYROLL PAYABLE		3,488.37
51-2221	FEDERAL TAX PAYABLE	(	3,902.09)
51-2222	STATES PAYROLL TAXES PAYABLE	(	28.81)
51-2223	RETIREMENT PAYABLE	(	14.47)
51-2224	INSURANCE PAYABLE		1,893.45
51-2225	WORKERS COMP PAYABLE		772.98
51-2227	GARNISHMENTS	(	110.77)
	TOTAL LIABILITIES		( 1,169,125.00)

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
REVENUE OVER EXPENDITURES - YTD	187,361.60		
BALANCE - CURRENT DATE		187,361.60	
TOTAL FUND EQUITY			187,361.60
TOTAL LIABILITIES AND EQUITY			( 981,763.40)

WHITE CITY WATER (DISTRICT)  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 1 MONTHS ENDING JANUARY 31, 2024

		FUND 51				
<u>REVENUE</u>		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEARNED</u>	<u>PCNT</u>
51-3710	METERED SALES - RES CUSTOMERS	282,221.98	282,221.98	4,500,000.00	4,217,778.02	6.3
51-3715	OTHER WATER REVENUES	.00	.00	2,500.00	2,500.00	.0
51-3720	METERED SALES - COMMERCIAL	3,510.50	3,510.50	85,000.00	81,489.50	4.1
51-3725	APPROPRIATED FUND BALANCE	.00	.00	7,259,652.00	7,259,652.00	.0
51-3780	LATE CHARGES	2,662.50	2,662.50	40,000.00	37,337.50	6.7
51-3810	MISCELLANEOUS REVENUE	603.63	603.63	10,000.00	9,396.37	6.0
51-3900	INTEREST & DIVIDEND INCOME	.00	.00	75,000.00	75,000.00	.0
TOTAL FUND REVENUE		288,998.61	288,998.61	11,972,152.00	11,683,153.39	2.4

WHITE CITY WATER (DISTRICT)  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JANUARY 31, 2024

FUND 51

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
51-5100-110 SALARIES & WAGES - EMPLOYEES	23,963.68	23,963.68	530,276.00	506,312.32	4.5
51-5100-111 OVERTIME/ON-CALL	.00	.00	1,000.00	1,000.00	.0
51-5100-115 COMPENSATION - TRUSTEES	2,083.35	2,083.35	29,500.00	27,416.65	7.1
51-5100-130 BENEFITS	11,955.44	11,955.44	250,071.00	238,115.56	4.8
51-5100-210 DUES & MEMBERSHIPS	2,301.00	2,301.00	41,135.00	38,834.00	5.6
51-5100-231 TRAVEL EXPENSES	69.00	69.00	23,000.00	22,931.00	.3
51-5100-240 OFFICE SUPPLIES	( 107.75)	( 107.75)	10,500.00	10,607.75	( 1.0)
51-5100-245 POSTAGE / PRINTING	3,152.87	3,152.87	45,550.00	42,397.13	6.9
51-5100-250 EQUIP. MAINT. CONTRACTS	3,568.31	3,568.31	51,410.00	47,841.69	6.9
51-5100-270 UTILITIES	1,959.53	1,959.53	37,460.00	35,500.47	5.2
51-5100-300 BAD DEBT EXPENSE	12.07	12.07	.00	( 12.07)	.0
51-5100-310 MISC. PROFESSIONAL SERVICES	4,872.73	4,872.73	132,425.00	127,552.27	3.7
51-5100-311 ACCOUNTING	4,155.00	4,155.00	41,000.00	36,845.00	10.1
51-5100-330 TRAINING REGISTRATIONS	1,640.00	1,640.00	14,810.00	13,170.00	11.1
51-5100-510 INSURANCE - GENERAL LIABILITY	.00	.00	65,000.00	65,000.00	.0
51-5100-530 INTEREST EXPENSES	.00	.00	1,056,078.00	1,056,078.00	.0
51-5100-610 BANK / TRUSTEE FEES	88.72	88.72	27,000.00	26,911.28	.3
51-5100-622 LITIGATION	.00	.00	3,000.00	3,000.00	.0
51-5100-625 MISC. EXPENSES	.00	.00	8,950.00	8,950.00	.0
51-5100-629 BOARD CONTINGENCY	.00	.00	14,000.00	14,000.00	.0
51-5100-720 BUILDING IMPROVEMENTS/MAINT	912.00	912.00	17,694.00	16,782.00	5.2
51-5100-730 EQUIPMENT	.00	.00	11,200.00	11,200.00	.0
51-5100-740 UNIFORMS	.00	.00	5,750.00	5,750.00	.0
<b>TOTAL ADMINISTRATION</b>	<b>60,625.95</b>	<b>60,625.95</b>	<b>2,416,809.00</b>	<b>2,358,183.05</b>	<b>2.5</b>
<u>CAPITAL PROJECTS</u>					
51-5110-733 10000 S TRANSMISSION LINE & CON	.00	.00	3,755,000.00	3,755,000.00	.0
51-5110-740 WELL HOUSES IMPROVEMENTS	.00	.00	100,000.00	100,000.00	.0
51-5110-750 STORAGE GARAGE LOT	.00	.00	100,000.00	100,000.00	.0
51-5110-751 MAINLINE REPLACEMENTS	.00	.00	580,000.00	580,000.00	.0
51-5110-765 METER REPLACEMENTS	.00	.00	200,000.00	200,000.00	.0
51-5110-775 HARSTON TANK NO. 2	.00	.00	3,428,220.00	3,428,220.00	.0
<b>TOTAL CAPITAL PROJECTS</b>	<b>.00</b>	<b>.00</b>	<b>8,161,220.00</b>	<b>8,161,220.00</b>	<b>.0</b>

WHITE CITY WATER (DISTRICT)  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 1 MONTHS ENDING JANUARY 31, 2024

		FUND 51				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATIONS</u>						
51-5160-110	SALARIES & WAGES - EMPLOYEES	22,049.22	22,049.22	257,004.00	234,954.78	8.6
51-5160-111	OVERTIME/ON-CALL	1,390.25	1,390.25	25,400.00	24,009.75	5.5
51-5160-130	BENEFITS	11,647.52	11,647.52	162,552.00	150,904.48	7.2
51-5160-210	DUES & MEMBERSHIPS	.00	.00	1,720.00	1,720.00	.0
51-5160-230	VEHICLE MAINTENANCE	749.95	749.95	34,244.00	33,494.05	2.2
51-5160-231	TRAVEL EXPENSES	.00	.00	3,000.00	3,000.00	.0
51-5160-250	REPAIRS & MAINTENANCE SUPPLY	2,131.68	2,131.68	423,200.00	421,068.32	.5
51-5160-270	UTILITIES	1,577.44	1,577.44	390,823.00	389,245.56	.4
51-5160-310	SCADA/WELL MAINTENANCE	.00	.00	21,000.00	21,000.00	.0
51-5160-330	TRAINING & REGISTRATIONS	940.00	940.00	2,680.00	1,740.00	35.1
51-5160-620	WATER SAMPLING/TESTING	525.00	525.00	30,000.00	29,475.00	1.8
51-5160-740	EQUIPMENT	.00	.00	42,500.00	42,500.00	.0
TOTAL OPERATIONS		41,011.06	41,011.06	1,394,123.00	1,353,111.94	2.9
TOTAL FUND EXPENDITURES		101,637.01	101,637.01	11,972,152.00	11,870,514.99	.9
NET REVENUE OVER EXPENDITURES		187,361.60	187,361.60	.00	( 187,361.60)	.0

Journal	Payee or Description	Date	Check Number	Amount
CD1	IT NOW MONTHLY BILLING –	01/31/2024	1	1,530.40
CD1	FEDERAL EFT TAX DEPOSIT – PAYROLL	01/31/2024	3	3,965.78
CD1	URS ACH RETIREMENT DEPOSIT -- PAYROLL	01/31/2024	5	4,579.99
CD1	CASELLE MONTHLY BILLING –	01/31/2024	7	1,358.00
CD1	CASELLE MONTHLY BILLING --	01/31/2024	9	25.00
CD1	FEDERAL EFT TAX DEPOSIT -- PAYROLL	01/31/2024	11	3,576.77
CD1	IT NOW MONTHLY BILLING –	01/31/2024	13	116.38
CD1	URS ACH RETIREMENT DEPOSIT – PAYROLL	01/31/2024	15	4,496.86
CD1	BANK CHARGES	02/01/2024	17	88.72
CD1	PAYMENT TECH	01/31/2024	19	1,530.41
CDA	BRENT BIRD	01/03/2024	29448	37.34
CDA	CAPITOL HILL ASSOCIATION	01/03/2024	29449	4,000.00
CDA	CASELLE, INC	01/03/2024	29450	1,000.00
CDA	CHEMTECH/FORD LABORATORIES	01/03/2024	29451	90.00
CDA	COMCAST CABLE	01/03/2024	29452	842.19
CDA	DARRELL JACOBSEN	01/03/2024	29453	50.00
CDA	DS ACCOUNTING SERVICES LLC	01/03/2024	29454	1,650.00
CDA	GOTO COMMUNICATIONS, INC.	01/03/2024	29455	451.25
CDA	GREATAMERICA FINANCIAL SERVICES CORPORAT	01/03/2024	29456	344.67
CDA	HOME DEPOT CREDIT SERVICES	01/03/2024	29457	222.21
CDA	MOUNTAINLAND SUPPLY DEPT	01/03/2024	29458	275.30
CDA	ODP BUSINESS SOLUTIONS, LLC	01/03/2024	29459	285.86
CDA	ORS – CHILD SUPPORT SERVICES	01/03/2024	29460	110.77
CDA	PEHP - LTD PROGRAM	01/03/2024	29461	455.70
CDA	ROCKY MOUNTAIN POWER	01/03/2024	29462	1,185.09
CDA	S.L. COUNTY PUBLIC WORKS ENGINEERING	01/03/2024	29463	125.00
CDA	US BANK	01/03/2024	29464	2,453.85
CDA	UTAH STATE TAX COMMISSION	01/03/2024	29465	3,541.00
CDA	VERIZON WIRELESS	01/03/2024	29466	59.19
CDA	WASTE MANAGEMENT OF UTAH, INC	01/03/2024	29467	186.46
CDA	XMISSION	01/03/2024	29468	15.00
CDA	BD BUSH EXCAVATION, INC.	01/10/2024	29469	35,986.00
CDA	CERTIFIED FIRE & SECURITY	01/10/2024	29470	100.00
CDA	CHEMTECH/FORD LABORATORIES	01/10/2024	29471	420.00
CDA	COMCAST CABLE	01/10/2024	29472	193.47
CDA	COMMERCIAL MECHANICAL SYSTEMS & SERVICE	01/10/2024	29473	512.00
CDA	CORE & MAIN LP	01/10/2024	29474	81,551.60
CDA	DARRELL JACOBSEN	01/10/2024	29475	96.63
CDA	FX CONSTRUCTION, INC.	01/10/2024	29476	897,758.55
CDA	GARY A PRICE	01/10/2024	29477	57.42
CDA	HILLSIDE TIRE & SERVICE	01/10/2024	29478	749.95
CDA	JANI-SERV INC.	01/10/2024	29479	400.00
CDA	LIGHTLINK	01/10/2024	29480	825.12
CDA	LOWE'S BUSINESS ACCOUNT	01/10/2024	29481	32.56
CDA	MATRIX EXCAVATION, INC.	01/10/2024	29482	30,276.30
CDA	MOUNTAINLAND SUPPLY DEPT	01/10/2024	29483	3,735.31
CDA	ODP BUSINESS SOLUTIONS, LLC	01/10/2024	29484	60.56
CDA	ROCKY MOUNTAIN POWER	01/10/2024	29485	8,821.85
CDA	RURAL WATER ASSOC. OF UTAH	01/10/2024	29486	4,874.00
CDA	SANDY CITY CORPORATION	01/10/2024	29487	14.98
CDA	STATE OF UTAH FUEL NETWORK	01/10/2024	29488	710.24
CDA	SUNRISE ENGINEERING	01/10/2024	29489	19,076.00
CDA	THOMSON REUTERS – WEST	01/10/2024	29490	312.00
CDA	U.S. BANK NATL ASSOC.	01/10/2024	29491	210,435.54
CDA	UPPER CASE PRINTING, INC.	01/10/2024	29492	830.30
CDA	UTAH STATE TREASURERS OFFICE	01/10/2024	29493	84,561.86
CDA	WINGER, DAVID	01/10/2024	29494	79.28
CDP	Dean-Kimball, Susan A	01/19/2024	29495	418.47

Journal	Payee or Description	Date	Check Number	Amount
CDA	C PAUL WELCKER	01/17/2024	29496	.00
CDA	DELUXE	01/17/2024	29497	.00
CDA	DOMINION ENERGY	01/17/2024	29498	.00
CDA	FREEDOM MAILING SERVICE	01/17/2024	29499	.00
CDA	JORDAN VALLEY WATER CONS. DIST	01/17/2024	29500	.00
CDA	METERWORKS, INC	01/18/2024	29501	.00
CDA	ODP BUSINESS SOLUTIONS, LLC	01/18/2024	29502	.00
CDA	ORS -- CHILD SUPPORT SERVICES	01/18/2024	29503	.00
CDA	PEHP - LTD PROGRAM	01/18/2024	29504	.00
CDA	UTAH STATE TAX COMMISSION	01/18/2024	29505	.00
CDA	WASATCH FRONT WASTE & RECYCLING	01/18/2024	29506	.00
CDA	C PAUL WELCKER	01/18/2024	29507	800.00
CDA	DELUXE	01/18/2024	29508	228.45
CDA	DOMINION ENERGY	01/18/2024	29509	814.15
CDA	FREEDOM MAILING SERVICE	01/18/2024	29510	2,430.17
CDA	JORDAN VALLEY WATER CONS. DIST	01/18/2024	29511	50.00
CDA	METERWORKS, INC	01/18/2024	29512	176.80
CDA	ODP BUSINESS SOLUTIONS, LLC	01/18/2024	29513	167.37
CDA	ORS -- CHILD SUPPORT SERVICES	01/18/2024	29514	110.77
CDA	PEHP - LTD PROGRAM	01/18/2024	29515	314.35
CDA	UTAH STATE TAX COMMISSION	01/18/2024	29516	2,980.00
CDA	WASATCH FRONT WASTE & RECYCLING	01/18/2024	29517	58.50
CDA	ASHTON, PAUL H.	01/24/2024	29518	215.00
CDA	BARNETT INTERMOUNTAIN WATER	01/24/2024	29519	92.50
CDA	CHEMTECH/FORD LABORATORIES	01/24/2024	29520	105.00
CDA	COMCAST CABLE	01/24/2024	29521	274.82
CDA	GUZMAN, MISHHELL	01/24/2024	29522	23.00
CDA	MOUNTAINLAND SUPPLY DEPT	01/24/2024	29523	145.63
CDA	ODP BUSINESS SOLUTIONS, LLC	01/24/2024	29524	59.62
CDA	PEHP GROUP INSURANCE	01/24/2024	29525	438.24
CDA	PEHP INSURANCE -- HEALTH & DENTAL	01/24/2024	29526	13,600.08
CDA	PITNEY BOWES GLOBAL FINANCIAL SERVICES	01/24/2024	29527	120.85
CDA	PRO SECURITY PRODUCTS	01/24/2024	29528	797.00
CDA	VERIZON WIRELESS	01/24/2024	29529	629.40
CDP	DIRECT DEPOSIT TOTAL	01/05/2024	92201	19,279.72
CDP	DIRECT DEPOSIT TOTAL	01/19/2024	92202	17,077.23
CDP	Ashton, Paul H - DIR DEP	01/05/2024	1052301	.00
CDP	Bowles, Daniel S. - DIR DEP	01/05/2024	1052302	.00
CDP	Cardenaz, Phillip S. - DIR DEP	01/05/2024	1052303	.00
CDP	Christensen, Elaine - DIR DEP	01/05/2024	1052304	.00
CDP	Cutler, Cody - DIR DEP	01/05/2024	1052305	.00
CDP	Flint, Paulina - DIR DEP	01/05/2024	1052306	.00
CDP	Hanni, Cindy K. - DIR DEP	01/05/2024	1052307	.00
CDP	Johansen, Robert - DIR DEP	01/05/2024	1052308	.00
CDP	Johnson, Ryan R. - DIR DEP	01/05/2024	1052309	.00
CDP	Lucas, James B. - DIR DEP	01/05/2024	1052310	.00
CDP	Seiger-Webster, Christy M - DIR DEP	01/05/2024	1052311	.00
CDP	True, Garry - DIR DEP	01/05/2024	1052312	.00
CDP	Winger, David S. - DIR DEP	01/05/2024	1052313	.00
CDP	Ashton, Paul H - DIR DEP	01/19/2024	1192401	.00
CDP	Bowles, Daniel S. - DIR DEP	01/19/2024	1192402	.00
CDP	Cardenaz, Phillip S. - DIR DEP	01/19/2024	1192403	.00
CDP	Christensen, Elaine - DIR DEP	01/19/2024	1192404	.00
CDP	Hanni, Cindy K. - DIR DEP	01/19/2024	1192405	.00
CDP	Johnson, Ryan R. - DIR DEP	01/19/2024	1192406	.00
CDP	Lucas, James B. - DIR DEP	01/19/2024	1192407	.00
CDP	Winger, David S. - DIR DEP	01/19/2024	1192408	.00
Grand Totals:				1,482,527.83

Report Criteria:

Includes the following check types:

Manual, Payroll, Supplemental, Termination, Void

Includes unprinted checks

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Payee ID	Description	GL Account	Amount	D
01/14/2024	PC	01/19/2024	29495	Dean-Kimball, Susan A	22		51-1111	418.47-	
01/14/2024	PC	01/19/2024	1192401	Ashton, Paul H	86		51-1111	3,515.92-	D
01/14/2024	PC	01/19/2024	1192402	Bowles, Daniel S.	30		51-1111	2,285.62-	D
01/14/2024	PC	01/19/2024	1192403	Cardenaz, Phillip S.	40		51-1111	1,689.45-	D
01/14/2024	PC	01/19/2024	1192404	Christensen, Elaine	45		51-1111	2,207.17-	D
01/14/2024	PC	01/19/2024	1192405	Hanni, Cindy K.	46		51-1111	329.13-	D
01/14/2024	PC	01/19/2024	1192406	Johnson, Ryan R.	47		51-1111	2,733.11-	D
01/14/2024	PC	01/19/2024	1192407	Lucas, James B.	52		51-1111	2,623.10-	D
01/14/2024	PC	01/19/2024	1192408	Winger, David S.	70		51-1111	1,693.73-	D
01/28/2024	PC	02/02/2024	2022401	Ashton, Paul H	86		51-1111	3,515.92-	D
01/28/2024	PC	02/02/2024	2022402	Bowles, Daniel S.	30		51-1111	1,976.93-	D
01/28/2024	PC	02/02/2024	2022403	Cardenaz, Phillip S.	40		51-1111	1,689.45-	D
01/28/2024	PC	02/02/2024	2022404	Christensen, Elaine	45		51-1111	2,160.17-	D
01/28/2024	PC	02/02/2024	2022405	Cutler, Cody	150		51-1111	410.63-	D
01/28/2024	PC	02/02/2024	2022406	Flint, Paulina	80		51-1111	403.20-	D
01/28/2024	PC	02/02/2024	2022407	GUZMAN,MISHELL	43		51-1111	194.06-	D
01/28/2024	PC	02/02/2024	2022408	Hanni, Cindy K.	46		51-1111	355.74-	D
01/28/2024	PC	02/02/2024	2022409	Johansen, Robert	130		51-1111	378.20-	D
01/28/2024	PC	02/02/2024	2022410	Johnson, Ryan R.	47		51-1111	2,733.11-	D
01/28/2024	PC	02/02/2024	2022411	Lucas, James B.	52		51-1111	2,623.10-	D
01/28/2024	PC	02/02/2024	2022412	Seiger-Webster, Christy M	140		51-1111	410.63-	D
01/28/2024	PC	02/02/2024	2022413	True, Garry	120		51-1111	405.63-	D
01/28/2024	PC	02/02/2024	2022414	Winger, David S.	70		51-1111	1,867.18-	D
Grand Totals:								<u>36,619.65-</u>	
									<u>23</u>

**WORK RELEASE 2024 - 01**

**Amber and Poppy Line Replacement**

WHITE CITY WATER IMPROVEMENT DISTRICT  
999 E. Galena Drive  
Sandy, UT 84094

EXECUTION AND EFFECTIVE DATE

This Work Release No. 2024-01 has been executed by the duly authorized representatives of the parties and shall be effective as of the date of execution by OWNER.

ENGINEER

SUNRISE ENGINEERING, INC.

By:  \_\_\_\_\_

Name: Cliff Linford

Title: SLC Civil Dpt. Manager

Date: 2/16/2024

OWNER

WHITE CITY WATER IMPROVEMENT DISTRICT

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**WORK RELEASE NO. 2024-01**

**Amber & Poppy Line Replacement**

This Work Release is entered into by and between WHITE CITY WATER IMPROVEMENT DISTRICT (OWNER) and SUNRISE ENGINEERING, INC. (ENGINEER).

**RECITAL**

Pursuant to Article 1 of the Agreement for Engineering and Technical Services, dated September 9th, 2010 hereinafter referred to as the "Agreement", OWNER and ENGINEER desire to identify certain work and service to be performed by ENGINEER pursuant to the Agreement. OWNER intends to retain general engineering services hereinafter referred to as "Project" and for which ENGINEER agrees to perform various professional engineering services.

**PROJECT UNDERSTANDING**

WCWID desires to replace the existing water lines on Amber Lane and Poppy Lane between Galena Drive and Onyx Lane. The project consists of approximately 1,900 Lineal Feet of 8" ductile Iron Pipe, and 45 service connections. The design will be broken into two different packages, Amber Lane and Poppy Lane. See Exhibit B.

**ARTICLES**

It is therefore agreed the ENGINEER will perform the following:

**ARTICLE 1. SCOPE OF WORK**

ENGINEER shall provide complete consulting services as hereinafter described, and which are necessary and associated with the Project within generally accepted standards.

- 1.1. **Perform Topographic Design Survey:** ENGINEER will provide topographic design survey for the Amber & Poppy Line replacement. The project limits are along Amber Lane and Poppy Lane from Galena Drive to Onyx Lane and will be limited to the right-of-way with all visible utilities identified.
- 1.2. **Prepare Construction Drawings:** ENGINEER will prepare construction drawings for a new 8" water main approximately 1,900 Lineal Feet. The drawings will include the following: Title Sheet, Location Map & Sheet Index, General Construction Notes, Abbreviations and Legends, Plan & Profile Sheets, and Detail Sheets.

It is understood the drawings will be for Matrixx Excavation and not for bidding purposes. Any clarifications will be handled through communication with the OWNERS selected pipeline replacement contractor (Matrixx Excavation).

- 1.3. **Prepare Technical Specifications.** Sunrise will design the pipeline project per WCWID standards and prepare a quantity take off for negotiations with the District's pipeline replacement contractor.
- 1.4. **Construction Administration:** Sunrise will perform construction administration on the Project to include answering contractor RFI's and reviewing pay requests.
- 1.5. **Contract Record Drawings:** ENGINEER will provide OWNER with Contract Record drawings. It is understood that the Contract Record Drawings will be based on the red line set provided by the OWNER and Matrixx Excavation.

## **ARTICLE 2. ADDITIONAL ENGINEERING SERVICES PHASE**

Additional work requested by OWNER will be performed by ENGINEER at rates shown on Exhibits B. ENGINEER shall submit monthly-itemized billings for this work, which shall be due and payable within 30 calendar days received thereof by OWNER.

## **ARTICLE 3. COMPENSATION**

OWNER agrees to compensate ENGINEER for all services described under this Work Release at the hourly rates shown on Exhibit A. The budget numbers for each phase are shown in Exhibit C. OWNER understands that the amounts listed in Exhibit C are budget amounts and that the work under a particular item may exceed the budgeted amount. However, the total compensation shall not exceed the total amount of TWENTY THOUSAND FIVE HUNDRED DOLLARS. (\$20,500) ENGINEER will submit monthly billings for this work, which will be due and payable within thirty (30) calendar days of receipt thereof by OWNER.

## **ARTICLE 4. INVOICING**

Instructions and invoices submitted pursuant to this Work Release shall be sent to:

WHITE CITY WATER IMPROVEMENT DISTRICT  
999 E. GALENA DRIVE  
SANDY, UT 84094

## **ARTICLE 5. WARRANTY AND LIABILITY**

**General Services.** Performed by ENGINEER within the limits prescribed by this Agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions. No other warranty or representation, either expressed or implied, is included or intended under this Agreement.

**EXHIBITS**

SUNRISE ENGINEERING, INC.  
 SLC Civil & Structural  
 Exhibit A- 2024 Fee Schedule

<u>CODE</u>	<u>CLASSIFICATION</u>	<u>2024</u> <u>RATE</u>	<u>CODE</u>	<u>CLASSIFICATION</u>	<u>2024</u> <u>RATE</u>
101	Engineer Intern (E.I.T.) I	\$123	500	Funding Specialist	\$163
102	Engineer Intern (E.I.T.) II	\$135	601	GIS Tech	\$89
103	Engineer Intern (E.I.T.) III	\$151	602	GIS Tech II	\$101
104	Engineer III	\$156	611	GIS Specialist I	\$129
105	Engineer IV	\$196	613	GIS Analyst	\$151
106	Engineer V	\$213	614	GIS Programmer	\$145
107	Senior Engineer	\$229	615	GIS Team Leader	\$167
110	Principal Engineer	\$251	712	Project Manager II	\$218
301	Engineering Tech I	\$89	51	Administrative I	\$57
302	Engineering Tech II	\$118	52	Administrative II	\$73
303	Engineering Tech III	\$135	53	Administrative III	\$90
304	Engineering Tech IV	\$151	96	Public Information Manager	\$146
351	Construction Observer I	\$89	921	Survey Tech	\$100
352	Construction Observer II	\$107	930	Survey CAD Tech	\$155
353	Construction Observer III	\$123	935	One Man Survey Crew	\$185
354	Construction Observer IV	\$135	940	Survey Manager	\$196
401	CAD Drafter I	\$89	945	Registered Surveyor	\$212
402	CAD Drafter II	\$100	950	Principal Surveyor	\$233
403	CAD Drafter/Designer III	\$122			
404	CAD Drafter/Designer IV	\$135			
			MILAGE		<i>per mile</i> \$0.59
<b>Other Services</b>					
121	Electrical Engineer Intern (E.I.T.) I	\$139	314	Electrical Tech IV	\$160
122	Electrical Engineer Intern (E.I.T.) II	\$156	315	Electrical Tech V	\$177
123	Electrical Engineer III	\$177	500	Funding Specialist	\$163
124	Electrical Engineer IV	\$203	510	Plan Reviewer	\$139
125	Electrical Engineer V	\$231	511	Building Inspector I	\$81
126	Principal Electrical Engineer	\$247	512	Building Inspector II	\$107
311	Electrical Tech I	\$107	513	Building Inspector III	\$134
312	Electrical Tech II	\$124	525	Building Official	\$156
313	Electrical Tech III	\$145	705	Planner V	\$166

*Subconsultants and other direct expenses as incurred plus 10% handling fee*

**SUNRISE ENGINEERING**

**Project Map  
EXHIBIT B**



**SUNRISE ENGINEERING**  
**BUDGET NUMBERS**  
**EXHIBIT C**

1.1 Topographic Survey	\$5,000
1.2 Construction Drawings	\$12,000.
1.3 Technical Specifications	\$1,000.
1.4 Construction Administration	\$1,500.
1.5 Contract Record Drawings	<u>\$1,000.</u>
TOTAL:	\$20,500